

# PARTS OF AN EMAIL

1 Notes from yesterday's meeting

2  **Javier Martinez** <jmartinez@silverstargraphics.com>

3 To Me

Cc Terry Graham <tgraham@silverstargraphics.com>

4 Good morning Anna!

5 Thanks for the clear and helpful presentation yesterday on the new procedures. You answered all my questions and I feel much more confident about the project going forward. Attached are my notes on the presentation if you'd like to pass them along to members of the team who weren't able to attend the meeting.

6 Thanks again!  
Javier

7 Javier Martinez  
Graphic Design Associate  
★ Silver Star Graphics

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