

NAME: \_\_\_\_\_

# Role play worksheet



welcome visitors and go around the company

**you are a staff.**

Instructions: Select the phrases that go with the shown map.

- .....in front of you is.....
- .....on the left, you will see...
- .....take a good look at...
- .....on the right, you will see...
- .....as we turn the corner here, you will see....
- .....in a few minutes, we will be passing....
- .....I will see if the CEO can meet you right now




Good morning!

Welcome to (1)..... company

I am (2)..... I will show you around the company.

First, (3).....the HR office (4).....Marketing dept. , Next (5).....meeting room. Then (6) .....

.....CEO office. After that (7).....Accounting

dept. Finally, (8).....the plants  (9).....  
the restroom. Well (10) .....