

Teacher: Juan Acosta

UNIT 6 LANGUAGE FOR LIFE

1 Listen to four people presenting themselves to the Volunteer Program. Choose the correct information.

Layla: I work for a big company and we produce **sports clothing / audio equipment / bicycles**. I'm responsible for sales and **promotion / quality control / advertising**.

Mike: Right now, I'm **working for my father / unemployed / training to be an engineer**. I'm looking for a job in **publishing / the theater / tourism**.

Jack: I work as a bodyguard and I'm based **in the south / at head office / in Detroit**. My job involves **a lot of foreign travel / import and export / sitting at my desk all day**.

Elise: I run **the photography department / the accounts department / my own company**. I'm in charge of **a department / marketing / taking pictures**.

2. Three people arrive late for the group. Read the notes and use words from Exercise 1 to complete their presentations.

Sarah

- Receptionist, Cutters Salon
- Responsible for appointments and accounts

Hi, I'm Sarah. I work (1) as a receptionist (2) in Cutters Salon. I'm in (3) of appointments and accounts.



Charles

- Tour Guide, City Tours
- Takes tourists around Boston
- Wants to be a hotel manager

I'm Charles. I'm a tour guide and I work (4) for City Tours. My job (5) involves taking tourists around Boston. Right now, I'm (6) looking for a job (7) in hotel management.



Andrew

- CEO of Luxe Autos
- Sells expensive cars
- In Salt Lake City

My name's Andrew. I (8) run a company called Luxe Autos. We (9) sell expensive cars. We're (10) based in Salt Lake City.



3. Listen to Beatrice and Nathan discuss sharing tasks. Write B if Beatrice agrees to do the task. Write N if Nathan agrees to do the task.

Tasks:	Get stationery items	<input type="checkbox"/>	Make the coffee	<input type="checkbox"/>
	Write the report	<input type="checkbox"/>	Do the filing	<input type="checkbox"/>
	Print out the report	<input type="checkbox"/>	Set up the conference room	<input type="checkbox"/>