

Project Management 2
Project Debrief

1- MATCH

Group 1

On the front	1- successes
Go for it	2- to do excellent job
Hit the mark	3- between only two people
Load tendering	4-a form or version of a computer program
Wins	5-to reach the target or be accurate
Do a bang-up job	6- arrangement shipment of cargo
One-on-one	7- do it
Iteration	8- related to one aspect

Group 2

Make up time	1- to consider something when planning or making a decision
Move on	2- to do something quickly because you lost time doing something else.
Allude to	3- very difficult
3rd Party	4- related to someone besides the two main groups in an agreement in a relationship
From someone's end	5-to mention indirectly or briefly something
Like pulling teeth	6- to summarize
Account for	7- from one's perspective
recap	8- to start talking/ dealing with the next topic.

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Group 3

Takeaway	1- change
Creep	2- to cause changes or upset
Mess with	3- from the beginning
From the get go	4- Important lesson or learning

2- CHOOSE

1- A: Can I just add something on that last point?

B: Yes, _____. We're listening

2- I just want to congratulate everyone, because we didn't just

_____ on sales last month, we actually set a new record.

3- This is just the first _____ of this software and we'd love some feedback to improve it.

4- Dan did a real _____ on that presentation. I'm sure he'll go far in this Company.

5- We didn't get everything we wanted in the negotiations, but we did get some important _____

6- Listen, I don't think we should talk about this during a staff meeting; can we meet _____ a bit later?

3- COMPLETE

1- We're asking everyone to work overtime so we can _____ we lost on those weather delays.

2- So Tom, you _____ to economic uncertainty, or something like that. What exactly did you mean?

3- HR has made no progress in this conflict, so they're bringing in a _____ mediator to try to find a solution

4- All right, if there's nothing else for project updates, let's _____ to the staffing issue.

5- Ok before everyone leaves let's just _____ what we've talked about.

6-It's _____ trying to get some tech support from Drake Cable. Maybe we should get a different provider.

7-The higher cost were higher than I'd predicted because I didn't _____ for insurance

8- The big rise in the Price of materials has really _____ our Project budget

9- This is not a new problem Carmen. Val's been difficult to work with from the

10- There's been some _____ in my job duties, as my manager keeps adding something new every month.

11- One of the biggest _____ from that presentation for me was the importance of clear communication