

1 Work with a partner. Think of questions for these answers. Compare your ideas with the rest of the class.

‘Yes, I did. It was fascinating.’

‘Good, thanks.’

‘Yes, a couple of times.’

‘No, I haven’t.’

Before the weekend, we don't know which verb has been used.

4 Match sentences a–d below to meanings 1–4.

- 1 Talking about a finished action that took place at a specified time: _____
- 2 Asking about an action / event – the speaker doesn't say / know / ask when it took place: _____
- 3 Talking about a very recent action / event: _____
- 4 Asking about an action / event – the speaker asks / knows when the event took place: _____

a I've just **organized** a desk for you to work from.
b Did you **go** to the museum on Saturday?
c Leif **played** tennis at the weekend.
d Have you **met** Mirella?

5 Complete these sentences with *since* or *for*.

- 1 I haven't played tennis _____ ages. = _____ + a period (days, months, years)
- 2 I haven't seen you _____ January. = _____ + a specific time (day, date, year)

6 Work with a partner. Choose the correct answer from the words in *italics*.

- 1 I **booked** / **have booked** the hotel yesterday.
- 2 **Have** you ever **been** / **Did** you ever **go** to India?
- 3 I live in London now, but I **have lived** / **lived** in Paris from 2000 to 2002.
- 4 I **haven't seen** / **didn't see** him recently.
- 5 Last year I **have changed** / **changed** jobs.
- 6 **Did** you **go** / **have** you **been** to the meeting last week?
- 7 He has worked here **since** / **for** eight years.
- 8 She has been the CEO **since** / **for** December 2005.

1 Complete these sentences with the past simple or present perfect form of the verbs in brackets.

- 1 Anna has worked (work) here for ages. She still does the same job.
- 2 The sales office _____ (close) down over a month ago.
- 3 The Managing Director _____ just _____ (organize) a meeting with all line managers.
- 4 _____ you _____ (call) him back yet?
- 5 What time _____ she _____ (arrive)?
- 6 I don't think we _____ ever _____ (meet) before, have we?
- 7 We _____ (not / take) the opportunity when we had the chance.
- 8 Things _____ (not / improve) that much since he took over.
- 9 _____ you ever _____ (speak) to the CEO?
- 10 You know a lot about this company. How long _____ you _____ (work) here?

2 Complete these sentences with *since* or *for*.

- 1 They've been in business for ten years.
- 2 She's been in reception _____ eleven o'clock.
- 3 Michael has worked in R&D _____ over six months.
- 4 Have you been here _____ a long time?
- 5 Have you seen him _____ the last time we were here?

