

- 1 Work with a partner. Think of questions for these answers. Compare your ideas with the rest of the class.

‘Good, thanks.’      ‘Yes, I did. It was fascinating.’  
‘Yes, a couple of times.’      ‘No, I haven’t.’

Before the weekend, we don't know when Leif last played tennis. \_\_\_\_

- 4 Match sentences a–d below to meanings 1–4.

- 1 Talking about a finished action that took place at a specified time: \_\_\_\_
- 2 Asking about an action / event – the speaker doesn't say / know / ask when it took place: \_\_\_\_
- 3 Talking about a very recent action / event: \_\_\_\_
- 4 Asking about an action / event – the speaker asks / knows when the event took place: \_\_\_\_

- a I've just **organized** a desk for you to work from.
- b Did you **go** to the museum on Saturday?
- c Leif **played** tennis at the weekend.
- d Have you **met** Mirella?

- 5 Complete these sentences with *since* or *for*.

- 1 I haven't played tennis \_\_\_\_\_ ages. = \_\_\_\_\_ + a period (days, months, years)
- 2 I haven't seen you \_\_\_\_\_ January. = \_\_\_\_\_ + a specific time (day, date, year)

- 6 Work with a partner. Choose the correct answer from the words in *italics*.

- 1 I *booked* / *have booked* the hotel yesterday.
- 2 *Have you ever been* / *Did you ever go* to India?
- 3 I live in London now, but I *have lived* / *lived* in Paris from 2000 to 2002.
- 4 I *haven't seen* / *didn't see* him recently.
- 5 Last year I *have changed* / *changed* jobs.
- 6 *Did you go* / *have you been* to the meeting last week?
- 7 He has worked here *since* / *for* eight years.
- 8 She has been the CEO *since* / *for* December 2005.

**1 Complete these sentences with the past simple or present perfect form of the verbs in brackets.**

- 1 Anna has worked (work) here for ages. She still does the same job.
- 2 The sales office \_\_\_\_\_ (close) down over a month ago.
- 3 The Managing Director \_\_\_\_\_ just \_\_\_\_\_ (organize) a meeting with all line managers.
- 4 \_\_\_\_\_ you \_\_\_\_\_ (call) him back yet?
- 5 What time \_\_\_\_\_ she \_\_\_\_\_ (arrive)?
- 6 I don't think we \_\_\_\_\_ ever \_\_\_\_\_ (meet) before, have we?
- 7 We \_\_\_\_\_ (not / take) the opportunity when we had the chance.
- 8 Things \_\_\_\_\_ (not / improve) that much since he took over.
- 9 \_\_\_\_\_ you ever \_\_\_\_\_ (speak) to the CEO?
- 10 You know a lot about this company. How long \_\_\_\_\_ you \_\_\_\_\_ (work) here?

**2 Complete these sentences with *since* or *for*.**

- 1 They've been in business for ten years.
- 2 She's been in reception \_\_\_\_\_ eleven o'clock.
- 3 Michael has worked in R&D \_\_\_\_\_ over six months.
- 4 Have you been here \_\_\_\_\_ a long time?
- 5 Have you seen him \_\_\_\_\_ the last time we were here?

