

FIRST IMPRESSIONS

KEY EXPRESSIONS:

NAME:

DATE:

I. CHOOSE THE BEST WORD TO COMPLETE THE CONVERSATION

TELL - TOMORROW - BY - FURTHER - DIFFICULT - FROM - ONLY - WOULD

A- I would suggest we meet to discuss things

B- When you like to meet?

A- We can meet at your office in London.

B- You'll be travelling in Liverpool, won't you?

A- Yes. Could you me how to get to your office?

B- It's not to find us. We're next to the city centre.

A- Is it best to come taxi or public transport?

B- It usually takes fifteen minutes to walk from the station.

II. Choose the correct response for each sentence.

1. A I'm calling about the meeting on July 12th.

B

2. A It's Sam Smith. I'm calling about our conversation last Monday.

B

3. A I'm calling in response to your previous email.

B

4. A We could meet tomorrow or next week on Tuesday.

B

5. A Tuesday 12th is a good day for me.

B