

Lesson 17: Ordering supplies

Listen the audio and fill in the blank with the missing words.

1.

- (A) She's obtaining _____ from the cabinet.
- (B) She's polishing her desk _____.
- (C) She's using office _____ for her correspondence.
- (D) She's buying _____ toys.

2.

- (A) The _____ is in there.
- (B) You can order _____ hours a day.
- (C) It's a _____ for all orders.

3.

- (A) You need to _____ a signature.
- (B) We need a _____ stamp.
- (C) It shows that the order has been _____.