Reading

1 Complete the gaps with one of the phrases from the box.

get a better understanding
original and innovative ideas
get the best out of
thinking outside the box
handle challenges or difficulties
working collaboratively
think ahead

21st century skills of today and tomorrow

21st century skills include a range of abilities which we know are essential in today's world of work, since people need to show they are able to do things that computers can't do. 21st century skills are all about [1]_____ and displaying special characteristics which may increase your chances of being hired. Here is a list of some important 21st century skills which employers look for nowadays. However, just as the demands of our modern world are rapidly changing, so are the skills that we'll need in the future. Perhaps the most important skill of all is to be able to change with the times?

- Being **proactive** involves the ability to [2]_____ and make things happen, rather than just waiting to see what happens and making your decisions afterwards.
- **Problem-solving** skills enable you to find a way to analyse a difficult problem, including thinking about logical solutions, and then reviewing the end result. You do this by working individually or [3]_____ with a group of other people.
- **Resilience** is the ability to effectively [4]_____ and learn from them so that they are positive and valuable experiences.
- **Communication** skills can be both verbal and physical skills. We use them every day to explain what we're thinking and how we're feeling to other people. They can also help us to [5]_____ of a conflict or difficult situation.
- **Leadership** doesn't mean just telling people what to do; you need to be able to [6]_____ your team so that together you can complete a task or achieve a goal.
- **Creativity** involves coming up with [7]_____ that provide solutions in new and interesting ways.

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