

## Instituto Nacional de Ciudad Delgado

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

### Activity 1. Listen to and write number in the right column.

#	Audio
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

#	Sentences related to working trends
	Day-to-day communications
	I have to have good communication skills.
	Working from home
	He works in publishing.
	I take care of the marketing.
	I work on my own in a small office.
	I have to be good with people.
	I have to be a problem-solver.
	I am responsible for sales.
	I look after the paperwork.

### Activity 2. Chose one translation in Spanish.

1. Remote working is here to stay=	
2. Increased use of technology=	
3. Prevent presenteeism and burnout	
4. Strike a greater work balance	
5. Wage	
6. Earn	
7. Talking about where you work	
8. Talking about the type of job	
9. Talking about the relationships at work	
10. Talking about your responsibilities at work	

### Activity 3. Write a number based on your opinion.

**1= very important**

**2=quite important**

**3=not important**

• Flexible working hours	
• Friendly work atmosphere	
• Interesting work	
• Location	
• Perks, e.g. company car	
• Job security	
• Good pay	
• Promotion opportunities	
• Getting on well with the boss	
• Recognition for work	