

## ONLINE MEETINGS



Watch a video and choose some technical problems experienced by the participants in a meeting.  
Are there any other **blunders** that you would add to the list? Do you know how **to troubleshoot** these issues?

- Somebody is having issues **joining the conference**: unable to **enter in the meeting ID**
- Zoom **lags** or **freezes** during the meeting (the audio doesn't match the video)
- Somebody has **camera issues**
- Somebody has a **faulty microphone (on the mobile device) or a faulty speaker setup**.
- Somebody can't **adjust output settings**
- Somebody has difficulties with **processing an image** (it doesn't appear on the screen)
- Somebody is having a **sound issue**
- The **microphone** is **switched off**
- The **camera** is **switched off**
- Difficulties with switching off somebody else's microphone
- **Echoes** are appearing during a call
- Some **background noises** (somebody isn't **on mute**)
- Somebody is unable to **record a video**
- Somebody is unable to **share a screen**
- No **remote control** while screen sharing
- Zoom **crashes**
- Somebody is **cutting out**
- Somebody is **on the hotel Wi-Fi**
- Somebody is unable to **change a virtual background**

Look at the picture. Is it a face-to-face or an online meeting? Is it a formal or an informal meeting? Explain your choice. What's this man? Who's he having a meeting with? What do you think they could be talking about?



Read a short paragraph from the news below. What do you think has happened?

**There was an unexpected distraction for Professor Robert Kelly when he was being interviewed live on BBC News about South Korea.**

Watch a video and compare your ideas. Did he manage **to keep** his **composure** (self-control) and complete the interview successfully?

Do you think this situation has had some negative **consequences** for his career? Why/not?  
What would you do if you were there?  
Have you ever been in such a situation before? Tell about it.

