Writing skills practice: A letter to a friend – exercises

Look at the exam question and letter and do the exercises to practice and improve your writing skills.

Preparation

Write the phrases in the correct group.

How's everything going?	Hope to hear from you soon.	Take care.	Thanks for your letter and telling me all your news.
Say hello to your family and friends.	Sorry I haven't written sooner. I've been away on holiday.	Please write back soon.	It was great to hear from you the other day.

to begin a letter	to end a letter

Exam question

Your friend Sabrina has written you a letter. Part of it says:

> What's your favourite day of the week? I'd love to hear all about it.

Write a letter of about 150 words in reply.

Dear Sabrina

Thanks for your letter and it was great to hear from you. You asked me to tell you about my favourite day of the week. Well, it's definitely Friday.

One reason I like Fridays is because I have my favourite subjects at school: PE and chemistry. Chemistry's great because we do experiments in the science lab and our teacher, Mr King, is so funny. In PE we usually play basketball, which is my favourite sport. I'm good at it because I'm quite tall. Our team usually wins.

We also have French on Fridays, which is actually my least favourite subject, but after that we have ICT which is much more interesting. At the moment I'm creating a webpage for our basketball team. After school I hang out with my friends, and then in the evening I play football at the sports centre. On Friday nights we sometimes go to someone's house for a party or to watch a DVD. We can relax a bit on Friday evenings because there's no school on Saturday.

Tell me about your favourite day in your next letter. Hope to hear from you soon.

Love

Dani

LIVEWORKSHEETS

1. Check your understanding: true or false

Circle *True* or *False* for these sentences.

1.	Dani is a high-school student.	*True*	*False*
2.	Dani thinks Friday is the best day of the week.	*True*	*False*
3.	Dani likes French.	*True*	*False*
4.	On Friday Dani has an ICT class before her French class.	*True*	*False*
5.	Mr King is the PE teacher.	*True*	*False*
6.	Dani goes to the sports centre to play basketball.	*True*	*False*

2. Check your writing: matching – questions and answers

Match the questions with the answers and write a–f next to the numbers 1–6.

1……..	Why do you like summer?	a.	Not much! I like to spend time with my family and we have a big lunch together on Sunday. I sometimes go shopping with my friends on Saturday or visit my grandparents.
2……..	What's your favourite sport?	b.	I love it because I usually go to the beach and there's no school! I love swimming in the sea and playing beach volleyball. It's definitely the best season.
3……..	What's your favourite subject at school?	c.	That's difficult! I like Mr Kelly. He teaches art. He's kind, creative and always shows us new artists and ways to make art. He's really cool!
4……..	What's your least favourite subject at school?	d.	Probably drama. I just don't feel comfortable acting or performing in front of other people, but I like watching my friends perform on stage!
5……..	Who's your favourite teacher at school?	e.	I love them all! But I play tennis twice a week at school and also after school on Fridays. I'm getting quite good at it.
6……..	What do you usually do at the weekend?	f.	Definitely art. I'm good at drawing and painting. I spend all my free time drawing pictures and one day I'd like to be a designer.

LIVEWORKSHEETS

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