

**SECTION 1 Questions 1-10****Questions 1-10**

Complete the form below.

Write **NO MORE THAN THREE WORDS AND/OR A NUMBER** for each answer.

**ABLE EMPLOYMENT AGENCY****APPLICATION FORM**

Full name: 1 .....

Address: 2 .....

*Melford MF4 5JB*

Contact number: 3 .....

Qualifications:

- (a) *A levels* .....
- (b) **4** .....
- (c) **5** .....

Previous experience:

- (a) *general work in a 6* ..... (*3 months*)
- (b) *part-time job as a 7* .....

Interests:

- (a) *member of a 8* .....
- (b) *enjoys 9* ..... (*10 years*)

Date available: 10 .....

## SECTION 2 Questions 11-20

### Questions 11-16

Complete the sentences below.

Write **NO MORE THAN TWO WORDS** for each answer.

#### The hotel

11 You must book ..... in advance.  
12 There are some interesting ..... in the lounge.

#### Activities

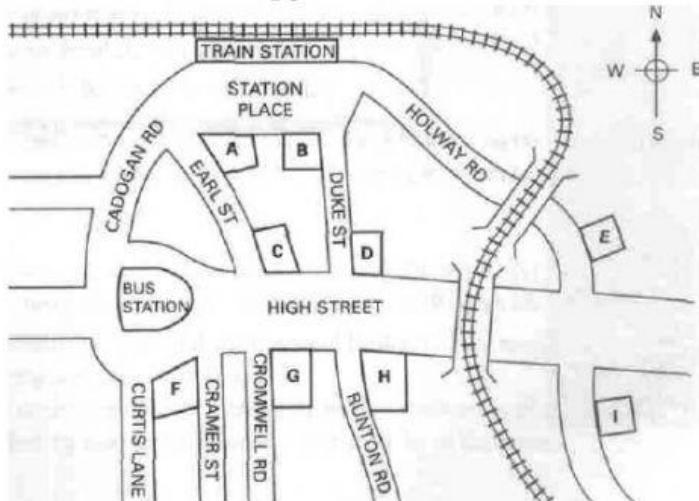
13 The visit to the ..... has been cancelled.  
14 There will be a talk about ..... from the area on Saturday.  
15 The visit to the ..... will take place on Sunday.  
16 There is a collection of ..... in the art gallery.

### Questions 17-20

Label the map below.

Write the correct letter A-I next to questions 17-20.

Where are the following places situated?



17 Park Hotel .....  
18 Internet Café .....  
19 Tourist Information Office .....  
20 Royal House Restaurant .....

### SECTION 3 Questions 21-30

#### ***Questions 21-26***

*Write the correct letter, A, B or C next to questions 21-26.*

*At which college are the following features recommended?*

- A** at Forth College
- B** at Haines College
- C** at both Forth and Haines Colleges

- 21** student support services
- 22** residential accommodation
- 23** on-line resources
- 24** libraries
- 25** teaching staff
- 26** research record

#### ***Questions 27-30***

*Choose the correct letter, A, B or C.*

- 27** David is concerned that he may feel
  - A** unmotivated.
  - B** isolated.
  - C** competitive.
- 28** In the future, Dr Smith thinks David should aim to
  - A** do further research.
  - B** publish articles.
  - C** get teaching work.
- 29** What does Dr Smith think has improved masters' study in recent years?
  - A** the development of the internet
  - B** the growth of flexible courses
  - C** the introduction of changes in assessment
- 30** David would like to improve the way he
  - A** takes notes in lectures.
  - B** writes up assignments.
  - C** manages his time.

## SECTION 4 Questions 31-40

### Questions 31-37

Complete the table below.

Write **NO MORE THAN TWO WORDS** for each answer.

Type of writing	Notes	Tips
<b>Short stories</b>	3 basic styles	start with a <b>31</b> .....
<b>Non-fiction</b>	biographies often popular	tell publishers about your <b>32</b> .....
<b>Articles</b>	advice articles work well	write for a <b>33</b> .....
<b>Poetry</b>	meaning shouldn't be too <b>34</b> .....	read your poems aloud
<b>Plays</b>	movements usually decided by the <b>35</b> .....	learn about acting
<b>Radio</b>	BBC publishes Handbook	try <b>36</b> ..... first
<b>Children's literature</b>	illustrations important	decide on an <b>37</b> .....

**Questions 38-40**

Choose the correct letter, **A**, **B** or **C**.

**38** What is a disadvantage of first person narration in novels?

**A** It makes it harder for the main character to be interesting.  
**B** It is difficult for beginners to do well.  
**C** It limits what can be described.

**39** What is a mistake when writing novels?

**A** failing to include enough detail  
**B** trying to explain ironic effects  
**C** including too many characters

**40** In order to make dialogue seem natural, writers should

**A** make recordings of real conversations.  
**B** include unfinished sentences.  
**C** break up long speeches.