SECTION 1 Questions 1-10

Questions 1-10

Complete the form below.

Write ***NO MORE THAN THREE WORDS AND/OR A NUMBER*** *for each answer.*

ABLE EMPLOYMENT AGENCY

APPLICATION FORM

Full name:	**1** ……
Address:	**2** …… *Melford MF4 5JB*
Contact number:	**3** ……
Qualifications:	(a) *A levels* (b) **4** …… (c) **5** ……
Previous experience:	(a) *general work in a* **6** …… (*3 months*) (b) *part-time job as a* **7** ……
Interests:	(a) *member of a* **8** …… (b) *enjoys* **9** …… (*10 years*)
Date available:	**10** ……

LIVEWORKSHEETS

SECTION 2 Questions 11-20

Questions 11-16

Complete the sentences below.

*Write **NO MORE THAN TWO WORDS** for each answer.*

The hotel

11 You must book ..... in advance.

12 There are some interesting ..... in the lounge.

Activities

13 The visit to the ..... has been cancelled.

14 There will be a talk about ..... from the area on Saturday.

15 The visit to the ..... will take place on Sunday.

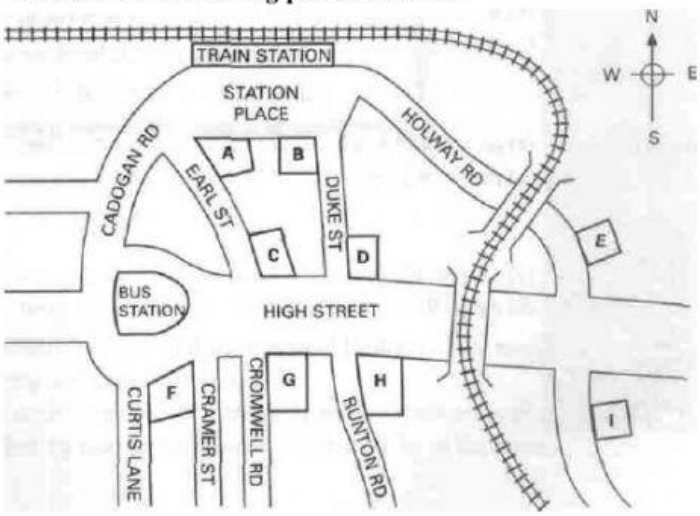
16 There is a collection of ..... in the art gallery.

Questions 17-20

Label the map below.

Write the correct letter A-I next to questions 17-20.

Where are the following places situated?



17 Park Hotel ……..

18 Internet Café ……..

19 Tourist Information Office ……..

20 Royal House Restaurant ……..

LIVEWORKSHEETS

SECTION 3 Questions 21-30

Questions 21-26

*Write the correct letter, **A**, **B** or **C** next to questions **21-26**.*

At which college are the following features recommended?

A	at Forth College
B	at Haines College
C	at both Forth and Haines Colleges

21 student support services

22 residential accommodation

23 on-line resources

24 libraries

25 teaching staff

26 research record

Questions 27-30

*Choose the correct letter, **A**, **B** or **C**.*

27 David is concerned that he may feel

A unmotivated.
B isolated.
C competitive.

28 In the future, Dr Smith thinks David should aim to

A do further research.
B publish articles.
C get teaching work.

29 What does Dr Smith think has improved masters' study in recent years?

A the development of the internet
B the growth of flexible courses
C the introduction of changes in assessment

30 David would like to improve the way he

A takes notes in lectures.
B writes up assignments.
C manages his time.

LIVEWORKSHEETS

SECTION 4 Questions 31-40

Questions 31-37

Complete the table below.

*Write **NO MORE THAN TWO WORDS** for each answer.*

Type of writing	Notes	Tips
Short stories	3 basic styles	start with a **31** .....
Non-fiction	biographies often popular	tell publishers about your **32** .....
Articles	advice articles work well	write for a **33** .....
Poetry	meaning shouldn't be too **34**.....	read your poems aloud
Plays	movements usually decided by the **35**	learn about acting
Radio	BBC publishes Handbook	try **36** …….. first
Children's literature	illustrations important	decide on an **37** .....

LIVEWORKSHEETS

Questions 38-40

*Choose the correct letter, **A**, **B** or **C**.*

38 What is a disadvantage of first person narration in novels?

A It makes it harder for the main character to be interesting.
B It is difficult for beginners to do well.
C It limits what can be described.

39 What is a mistake when writing novels?

A failing to include enough detail
B trying to explain ironic effects
C including too many characters

40 In order to make dialogue seem natural, writers should

A make recordings of real conversations.
B include unfinished sentences.
C break up long speeches.

LIVEWORKSHEETS