V1P2 Discussing the Delivery Terms and Time Vocabulary

1. Place "plant" words into the first column and "purchase and sale" words into the second column.

Plant	Purchase and Sale

Shop (цех_ pump to complete the construction

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sale lot the Purchasing department to deal in purchases

for immediate delivery regular buyers Buyers require goods

to deal with a production manager to manage to deliver

a leading manufacturing company to make calculations

the balance of the goods to assemble the plant

to contact a purchasing manager to talk about sales

to place an order with a sales company to take part deliveries

to provide equipment for the manufacturing plant

a representative from the plant

2. Make phrases

1

1. To assemble	1. shipping facilities
2. To provide	2. matter
3. To manage	3. intervals
4. An urgent	4. 2 weeks
5. within	5. to sell equipment
6. At regular	6. the furniture

2

1. lot	1. the construction

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2. To calculate	2. with the company
3. For immediate	3. manufacture
4. To place an order	4. delivery
5. A leading	5. of 50 pumps
6. To complete	6. the balance

3. Insert missing words (in some phrases the first letter/letters are given)

To r_____ goods

The ba_____ of goods

A leading man_____

To leave the matter _____

To talk something _____

To pr_____ equipment for the plant

Per_____, he will arrive tomorrow.

4. Correct the spelling of the following words. Write only the words with a mistake.

Example: A LEADING MANYFACTURER – MANUFACTURE

PURCHACE –

TO COMPLITE THE TALKS -

A PAMP -

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TO DEEL WITH HIM -

FOR IMMIDIATE DELIVERY -

AN ERGENT MATTER -

5. Fill in the gaps with the following words

contacted, producers, talks, demand, deals, demand, accepted, demand, immediate

Clanton&Sons are the largest _____ of medical instruments in Great Britain. A lot of companies require medical instruments of Clanton&Sons and the _____ for them is very big on the markets of many countries.

As the company's order books are usually full they can't always offer goods for_____ delivery. That's why the discussion of delivery time is a difficult problem at the _____.

In April a Sales Manager of Clanton&Sons Mr Zinger had talks with a Russian company which _____ in medical equipment. The company needed instruments urgently for a large Moscow hospital. Mr Zinger _____ factory people and they said that they would manage to _____ the deliveries by the end of the month. That suited the Buyers and they _____ the delivery time.

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