

1 COMPLETING A FORM

Capital letters

In English these words start with a CAPITAL letter.

- names and surnames *Melissa Rogers*
- continents, countries, nationalities, and languages *Europe, France, French*
- towns and cities *New York*
- days of the week *Monday*
- the first word in a sentence *Her father is from Milan.*
- the pronoun *I* *She's Russian and I'm Mexican.*

- Read the information box.
- Complete the online form with your information.

VISIT AND SHORT STAY (VISA F2)
Visa application form for a visitor or student

About you

First name _____ Surname (Family name) _____

Mr / Mrs / Ms _____ Date of birth _____
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Gender male female

Marital status
 married single divorced separated

Nationality _____

Place of birth: country _____ town / city _____

Contact details Home address and postcode

Email address _____

Phone number:
home (landline) _____ mobile _____

Passport / Identity card number _____

- Write this paragraph again with CAPITAL letters where necessary.

my name's marek. i'm from gdansk in poland, and i speak polish, german, and a little english. my teacher is american. her name's kate. my english classes are on tuesdays and thursdays.

- Write a similar paragraph about you. Check the capital letters are correct.