

1 Complete the sentences in the evaluations with the words in the box.

brave

caring.

determined

honest

inspiring

intelligent

passionate

talented

TOMKINS ACCOUNTING

Name: Orlando Rodriguez

Position: Accountant

Overall rating: Very good

Comments:

Orlando is extremely _____. He learns new things quickly and easily.

He's also very _____. He tries everything possible to do a good job.

He's always on time, and he's very _____. He always tells the truth,
even when others don't agree with his opinion.

Name: Josie Kennedy

Position: Assistant

Notes:

I think Josie is good for the job. She is very friendly⁴. She was nice to all the animals here. She's also very calm⁵. She wasn't afraid to work with the bigger dogs. I recommend Josie for this job.

LTC Teamwork Presentation

Overall rating:

☒ Very good☐ Good☐ Not good

Comments:

The presentation on teamwork was very good. I learned a lot about how to work with people in groups. Ms. Beck was a great teacher. She was very _____⁶ about teamwork and showed strong feelings about it. She was _____⁷, and now I want to do more teamwork with people at my office! She's also a _____⁸ writer. She's very good at writing how-to books. I want to buy her newest book.

2 Complete the email. Use the simple past of the verbs in parentheses.

TO: Bob@email.com

Hello from San Diego!

I'm having a great vacation! It's very warm here.

Yesterday we went (go) to Balboa Park. It's a really big park, so we decided (decide) to stay all day. In the park, we visited (visit) the San Diego Zoo. It's the biggest zoo in California! After that, we walked (walk) around other parts of the park, and we got (get) really tired. But we saw (see) some beautiful fountains and statues, and my brother met (meet) a movie star!

We ate (eat) lunch at a café in the park. We had (have) some good sandwiches, but my parents didn't like (not like) them.

See you soon!

Terri

3 Write questions with the words in parentheses and the simple past. Then answer the questions with the information in Exercise 1.

- A: Where did Terri go on vacation ? (Where / Terri / go / on vacation)

B: She went to San Diego .
- A: Did she go to the park with her family ? (Terri / go / to the park with her family)

B: Yes, she did .
- A: What did they visit in the park ? (What / they / visit / in the park)

B: They visited the San Diego Zoo .
- A: Did they get tired ? (they / get / tired)

B: Yes, they did .
- A: Where did they eat lunch ? (Where / they / eat / lunch)

B: They ate lunch at a café in the park .
- A: Did Terri's parents like the food ? (Terri's parents / like / the food)

B: No, they didn't .

- 4 Look at Miguel's status updates. Then write sentences about his week. Use the simple past and *ago*.

SOCIALSPACE



Miguel Trandall



STATUS UPDATES

I'm eating fish at a Thai restaurant. Yum! 😊
Posted on Monday, 4/12 at 2:40 p.m.

Miranda and I are shopping.
Posted on Tuesday, 4/13 at 7:32 p.m.

I'm watching a boring reality show. 😞
Posted on Wednesday, 4/14 at 9:05 p.m.

I'm not going to the park. It's too cold!
Posted on Thursday, 4/15 at 5:15 p.m.

My mom and I are eating breakfast in a coffee shop.
Posted on Friday, 4/16 at 8:10 a.m.

Martin and I are lifting weights. Ugh!
Posted on Saturday, 4/17 at 11:23 a.m.

My sister and I aren't going out. We're too tired!
Posted on Sunday, 4/18 at 12:00 p.m.

Today is Monday, 4/19.

1. Miguel ate fish at a Thai restaurant seven days ago.
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____