

## 20.1 Complete the answers to the questions.

1 Have you seen Kate?  
 2 Have you started your new job?  
 3 Have your friends arrived?  
 4 Has Sarah gone away?  
 5 Have you worn your new suit?

Yes, I saw her ..... five minutes ago.  
 Yes, I ..... last week.  
 Yes, they ..... at 5 o'clock.  
 Yes, ..... on Friday.  
 Yes, ..... yesterday.

20.2 Are these sentences OK? Correct the verbs that are wrong. (The verbs are underlined.)

1 I've lost my key. I can't find it.  
 2 Have you seen Kate yesterday?  
 3 I've finished my work at 2 o'clock.  
 4 I'm ready now. I've finished my work.  
 5 What time have you finished your work?  
 6 Sue isn't here. She's gone out.  
 7 Steve's grandmother has died two years ago.  
 8 Where have you been last night?

OK  
Did you see

## 20.3 Put the verb in the present perfect or past.

1 My friend is a writer. He has written ..... (write) many books.  
 2 We didn't have ..... (not/have) a holiday last year.  
 3 I ..... (play) tennis yesterday afternoon.  
 4 What time ..... (you/go) to bed last night?  
 5 ..... (you/ever/meet) a famous person?  
 6 The weather ..... (not/be) very good yesterday.  
 7 Kathy travels a lot. She ..... (visit) many countries.  
 8 I ..... (switch) off the light before going out this morning.  
 9 I live in New York now, but I ..... (live) in Mexico for many years.  
 10 'What's Canada like? Is it beautiful?' 'I don't know. I ..... (not/be) there.'

## 20.4 Put the verb in the present perfect or past.

1 A: Have you ever been ..... (you/ever/be) to Florida?  
 B: Yes, we went ..... (go) there on holiday two years ago.  
 A: ..... (you/have) a good time?  
 B: Yes, it ..... (be) great.

2 A: Where's Alan? ..... (you/see) him?  
 B: Yes, he ..... (go) out a few minutes ago.  
 A: And Rachel?  
 B: I don't know. I ..... (not/see) her.

3 Rose works in a factory. She ..... (work) there for six months.  
 Before that she ..... (be) a waitress in a restaurant. She ..... (work) there for two years, but she ..... (not/enjoy) it very much.

4 A: Do you know Martin's sister?  
 B: I ..... (see) her a few times, but I ..... (never/speak) to her. ..... (you/ever/speak) to her?  
 A: Yes. I ..... (meet) her at a party last week. She's very nice.