20.1 Complete the answers to the questions.

1	Have you seen Kate?	Yes, I saw her five minutes ago.
2	Have you started your new job?	Yes, I ..... last week.
3	Have your friends arrived?	Yes, they ..... at 5 o'clock.
4	Has Sarah gone away?	Yes, ... on Friday.
5	Have you worn your new suit?	Yes, ... yesterday.

20.2 Are these sentences OK? Correct the verbs that are wrong. (The verbs are underlined.)

1 I've lost my key. I can't find it. — OK
2 Have you seen Kate yesterday? — Did you see
3 I've finished my work at 2 o'clock. — .....
4 I'm ready now. I've finished my work. — .....
5 What time have you finished your work? — .....
6 Sue isn't here. She's gone out. — .....
7 Steve's grandmother has died two years ago. — .....
8 Where have you been last night? — .....

20.3 Put the verb in the present perfect or past.

1 My friend is a writer. He has written (write) many books.
2 We didn't have (not/have) a holiday last year.
3 I ..... (play) tennis yesterday afternoon.
4 What time ..... (you/go) to bed last night?
5 ..... (you/ever/meet) a famous person?
6 The weather ..... (not/be) very good yesterday.
7 Kathy travels a lot. She ..... (visit) many countries.
8 I ..... (switch) off the light before going out this morning.
9 I live in New York now, but I ..... (live) in Mexico for many years.
10 'What's Canada like? Is it beautiful?' 'I don't know. I ..... (not/be) there.'

20.4 Put the verb in the present perfect or past.

1 A: Have you ever been (you/ever/be) to Florida?
B: Yes, we went (go) there on holiday two years ago.
A: ..... (you/have) a good time?
B: Yes, it ..... (be) great.

2 A: Where's Alan? ..... (you/see) him?
B: Yes, he ..... (go) out a few minutes ago.
A: And Rachel?
B: I don't know. I ..... (not/see) her.

3 Rose works in a factory. She ..... (work) there for six months. Before that she ..... (be) a waitress in a restaurant. She ..... (work) there for two years, but she ..... (not/enjoy) it very much.

4 A: Do you know Martin's sister?
B: I ..... (see) her a few times, but I ..... (never/speak) to her. ..... (you/ever/speak) to her?
A: Yes. I ..... (meet) her at a party last week. She's very nice.

→ Additional exercises 19–23, 29–31 (pages 260–62, 265–67)

LIVEWORKSHEETS