

**1** Complete the sentences with the present simple or the present continuous form of the verbs in brackets.

- 1 Carlos usually sits  
(sit) in the main office, but today he  
is working (work) at home.
- 2 What time \_\_\_\_\_  
(you / have to) leave home to get to work?
- 3 Look at the woman over there. Why  
\_\_\_\_\_ (she / sit) at John's  
desk?
- 4 What \_\_\_\_\_ (you / work on)  
at the moment? Anything interesting?
- 5 What \_\_\_\_\_ (Nadia / think)  
about her new boss?
- 6 You're very quiet today! \_\_\_\_\_  
(you / think) about your presentation?
- 7 How much \_\_\_\_\_  
(a successful salesperson / earn) each year?
- 8 Excuse me, what \_\_\_\_\_  
(you / do) in this room? This is for staff only.
- 9 A Whose is this briefcase?  
B I \_\_\_\_\_ (think) it  
\_\_\_\_\_ (belong) to one  
of our visitors.
- 10 They \_\_\_\_\_ (have) lots of  
problems with the new lifts these days.