

Name:

Writing exam B2.3

Part 1

You have recently applied for a job at a summer camp for children. You have just received a letter from Ms. Johnson asking you for more information to support your application. Carefully read her letter and the notes you have made. Then write a letter in response using all your notes. (Write your answers between 140 and 190 words in an appropriate style)

Dear Mr. Murdoch,

We received your application for the position of camp counsellor. Thank you for your interest in the position.

Your application has made a positive impression on us, but we need more information in order to fully evaluate you as a candidate.

First of all, how old are you? Secondly, we would like to know what you think, makes you the ideal candidate for this job. Finally, we have two positions open, one at Pebble Beach, and another at Spruce Mountain. Pebble Beach is our busiest, most popular location, while Spruce Mountain is a beautiful wild area near a national park. Which would you prefer?

Please send us this information as soon as possible, and feel free to ask if you have any further questions.

Yours sincerely,

Ms. Alicia Johnson

Part 2

Complete the following sentences with the correct connector:

including	nevertheless	in case	due to	otherwise
in addition	provided that	as a result	although	as well as

1. Sea levels will probably rise in the next few decades of global warming.
2. I hope he drives carefully, he may have problems on such a slippery road.
3. The scientist studied the behavior of various animals, whales and dolphins.
4. Please take some warm clothes with you, just it gets cold at night.
5. it was a wonderful place to go skiing, not many tourists find their way there.
6. The Internet has changed how humans communicate., it has made communication faster and easier.
7. I sold my car the high cost of petrol, tax, insurance and so on. It was costing me a small fortune.
8. The children, the teacher, were enjoying the hilarious show.
9. We will grant you a special discount you can guarantee placing regular orders.
10. It cost a fortune to renovate our house;, it was worth it.

Part 3

In your English class you have been talking about friendships. Now, your English teacher has asked you to write an essay. Write an essay using all the notes and give reasons for your point of view.

What should we do to make and keep friends?

Write your essay between 140 and 190 words.

Notes:

1. Being honest
2. Keeping in touch
3. (your own idea)

Making and Keeping Friends

After 1) members, friends are the 2) important people in our lives. So we can all agree that making and keeping friends is 3) Therefore, it becomes necessary to be aware 4) what we can do to make friends and not to 5) them.

6) of all, whenever we make a 7) friend, we must be honest and always 8) our true selves. It is not advisable to pretend or 9) about who we are because eventually it 10) be negative and we won't be 11) to maintain a sincere friendship.

Another important 12) is keeping in touch. Calling and meeting your friends on a regular 13) is the only 14) to keep the relationship alive. 15), this can be difficult if they live 16), so texting is another acceptable alternative.

Finally, helping your friends when they 17) you is also 18) crucial part of any friendship. As a 19), your friend will value you, 20) grateful to have you around and consequently your friendship will 21) stronger.

To 22) up, I should emphasize that honesty and keeping in 23) are excellent ways of supporting your friends. Nonetheless, the 24) thing you can do is to love them, accept them and help them 25) they might need.