

VOCAB AND GRAMMAR REVIEW



UNIT 18 ON THE PHONE

Matt is making some phone calls. Fill in the gaps with these phrases

1.

Is that	Can I call you back	I'll call you later	I'm calling
call me on my mobile	Speaking	I'm in a meeting	

MATT Hello. _____ Mr. Ali?

MR ALI _____.

MATT This is Matt Lenk. _____ about the Richardson contract.

MR ALI I'm sorry, but _____ at the moment.
_____ later?

MATT Yes, of course. I'm in the office until 5.30. After that you can
_____.

MR ALI OK, _____. Bye.

MATT Goodbye.

2.

Can you	What time shall we meet	I got your message
Hold on a moment	can I speak to	It's Matt
		see you then

MATT Hello, _____ Andrew, please?

JANINE _____, I'll get him.

ANDREW Hello?

MATT Hi, Andrew. _____ . How are you?

ANDREW I'm fine, thanks. _____ about the party.

MATT Good. _____ come?

ANDREW Yes, of course. _____ ?

MATT Let's meet at eight at my house. I'll drive.

ANDREW Fine, _____. Bye.