SECTION 3   *Questions 21–30*

Complete the form below.

Write **NO MORE THAN THREE WORDS AND/OR A NUMBER** *for each answer.*

Feedback Form

Course: *Communication in Business*

Course code: *CB162*

Dates: *From 21* .... *to 22* ....

Please give your comments on the following aspects of the course:

	Good Points	**Suggestions for Improvement**

Course organisation	• 23 ....
	• useful to have
	  24 ....
	  at beginning of course
		• too much work in
		  25 ....
		  of the course – could be
		  more evenly balanced

Course delivery	• good 26	• some 27 ....
		  sessions went on too
		  long

Materials and equipment	• good 28	• not enough copies of key texts available • need more computers

Testing and evaluation	• quick feedback
	  from oral presentations
	• marking criteria for
	  oral presentations known
	  in advance
		• too much 29 ....
		• can we know criteria for
		  marking final exams?

Other comments	• excellent 30	