Spreadsheet Review Questions:

Completion

Complete each statement.

1. An Excel spreadsheet document is called a(n) _____.

2. Each Excel workbook contains one _____.

3. The column letter and row number that identify a single cell is called a cell _____.

4. A selection of two or more cells is called a(n) _____.

5. The mathematical operator _____ is used for subtraction.

6. The mathematical operator _____ is used for addition.

7. The mathematical operator _____ is used for exponentiation.

8. The mathematical operator _____ is used for multiplication.

9. The mathematical operator _____ is used for division.

10. The best method for entering cell references into a formula is _____.

11. To size a picture proportionately, a(n) _____ handle should be dragged.

^, *, /, +, -	Pointing
Corner handle	Formula
Reference	Range
Worksheet	Worksheet

LIVEWORKSHEETS