

1.7 ORGANIZATIONAL PLANNING TOOLS

1. **A specific and temporary activity with a start and end date, clear goals , defined responsibilities and a budget**
 - a. Budget
 - b. Project
2. **A visual identification of a many potential causes of a problem.**
 - a. Fishbone
 - b. Decision tree
3. **A diagram that sets out the options connected with a decision and the outcomes and economic returns that may result**
 - a. Decision tree
 - b. Fishbone
4. **The likely financial result of an outcome obtained by multiplying the probability of an event occurring by the forecast economic return if does it occur.**
 - a. Outcome
 - b. Expected value
5. **An analytic process used to map the opposing forces within an environment (such as a business) where change is taking place**
 - a. Business plan
 - b. Lewin Force Field
6. **A visual representation of a project schedule in which a series of horizontal lines shows the amount of work planned in certain periods of time.**
 - a. Gannt Chart
 - b. Lewin Force Field
7. **What is the probability of throwing a dice and get on side?**
 - a. 0,5
 - b. 0,17
8. **Help to maintain the status Quo – make change more difficult**
 - a. Restraining forces
 - b. Driving forces
9. **SMART OBJETIVES – Provide a way to evaluate, use metrics or data targets:**

Specific Measurable Achievable Relevant Time - limited
10. **A written document that describes a business, its objectives and strategies, the market it is in and its financial forecast**
 - a. Budget
 - b. Business plan