

# Interacting with co-workers

## I Drag and drop the correct word.

offence	position	confidential	speed	day	track	apparently	kind	heads
		second	brains	point	scratch			

1. Great! I'm glad I'm on the right \_\_\_\_\_.
2. Thank you for the \_\_\_\_\_ words.
3. I'm really not in a \_\_\_\_\_ to talk about that.
4. That's great to hear. You made my \_\_\_\_\_.
5. Your reports have always been very good, but frankly, this one is not up to \_\_\_\_\_.
6. I can't really see the \_\_\_\_\_ of attending the seminar.
7. I can't really comment. This information is \_\_\_\_\_.
8. I'm not up to \_\_\_\_\_ with the latest developments.
9. Please don't take \_\_\_\_\_, but could you be quieter when you talk on the phone?
10. I know how busy you are, but can I pick your \_\_\_\_\_ on something?
11. Let's put our \_\_\_\_\_ together and see what we can do.
12. I heard a rumor that she's leaving, but \_\_\_\_\_ she's not.
13. On \_\_\_\_\_ thought, I'll join you for lunch.

## II Drag and drop the correct verb.

appreciate	acknowledging	live	hear	make	reached	get	snowed
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1. I'm sorry, I can't \_\_\_\_\_ it. Perhaps some other time.
2. I understand. = I \_\_\_\_\_ you.
3. I'm very happy to have some honest feedback. I really \_\_\_\_\_ it.
4. Thank you for \_\_\_\_\_ our hard work.
5. I've \_\_\_\_\_ my limit.
6. I'd heard so many good things about the movie, but it didn't \_\_\_\_\_ up to my expectations.
7. A: Sorry, do you have a few minutes? B: I'm \_\_\_\_\_ under.
8. I'm a bit busy. Can I \_\_\_\_\_ back to you later today?

### III Choose the correct preposition.

1. I'm afraid I must be out / off. We'll pick on / up this again next week.
2. A: Are you up for a drink after work? B: I'm sorry, I can't. I have something on / in.
3. Oh, I didn't realize - thanks for pointing that up / out.
4. Thank you so much! It means a lot for / to me.
5. We all put in / into a lot of effort.
6. A: Did you like the workshop? B: Not really. I didn't get much out of / from it.
7. Good morning. I hope you've had a good start with/ to your day
8. According to / with Sam, everything's going smoothly.

### IV Choose the correct verb form from the drop-down menu.

1. It was nice                      to you.
2. Do you feel like                      to the conference?
3. Do you have a few minutes? Would you mind                      the figures?
4. Would you like                      for a walk during the break?
5. I have to get                      now, but it was good to see you.