

Questions 1-4

CH4_HP1-4.mp3

Complete the flow-chart below.

Choose **FOUR** answers from the box and write the correct letter, **A-G**, next to Questions 1-4.

- A** estimate
- B** office
- C** website
- D** receipts
- E** documents
- F** equipment
- G** plan

Registration Process for Annual Charity Bicycle Tour

Register for the event on the charity's 1



Provide an 2 on the form



Get sponsors willing to donate funds if you complete the tour



Bring bicycle and necessary 3 to the event on June 12th



Gather donations from sponsors after finishing the tour



Distribute 4 to donors for tax reasons