

## 2 | Progress test

### Working with words

Match the company types in the list to the groups of companies 1–4.

pharmaceuticals    automobile  
financial services    electronics

- 1 HSBC, Credit Suisse, Wells Fargo \_\_\_\_\_
- 2 AstraZeneca, Pfizer, Bayer \_\_\_\_\_
- 3 Philips, Sony, Panasonic \_\_\_\_\_
- 4 Tata Motors, Toyota, Fiat \_\_\_\_\_

Complete this presentation with verbs from the list.

export    develop    work    provide    'm    produce  
employ

I'm from Spain but I <sup>5</sup> \_\_\_\_\_ for a French company. We <sup>6</sup> \_\_\_\_\_ computer equipment and software. We also <sup>7</sup> \_\_\_\_\_ training with the products for our customers. We <sup>8</sup> \_\_\_\_\_ over five hundred people and we <sup>9</sup> \_\_\_\_\_ to ten different countries including Russia and Brazil. I <sup>10</sup> \_\_\_\_\_ a research technician and I <sup>11</sup> \_\_\_\_\_ new products.

### Language at work

Put the verbs in the correct form in sentences 12–20.

- 12 The company (develop) \_\_\_\_\_ products for hospitals.
- 13 .....you (import) films?
- 14 She (provide) \_\_\_\_\_ meals to schools.
- 15 David (work) \_\_\_\_\_ for a company in Sweden.
- 16 We (have) \_\_\_\_\_ three suppliers.
- 17 it (sell) \_\_\_\_\_ electronics?
- 18 The shops (not buy) \_\_\_\_\_ all their packaging from us.
- 19 the company (deliver) within 24 hours?
- 20 Yes, it (do) \_\_\_\_\_

### Business communication

Complete this conversation with the missing words.

- 21 Can I b \_\_\_\_\_ a room for two, please?
- 22 A Can you s \_\_\_\_\_ that?  
B Sure. It's hotel A-R-N-O.
- 23 A Can you send me the prices?  
B Yes, of c \_\_\_\_\_.
- 24 A Can I have item AD11T?  
B I'm s \_\_\_\_\_ but it isn't in stock at the moment.

25 A Do you have a set menu for large groups?

B Yes, we d\_\_\_\_\_.

26 Can you c\_\_\_\_\_ the booking by email?

27 Sorry, can you s\_\_\_\_\_ more slowly?

28 Can you g\_\_\_\_\_ me your name again,  
please?

29 Can I o\_\_\_\_\_ some mobile phones,  
please?

30 A Can you say that again?

B S\_\_\_\_\_. It's H-O-R-I.

**Result** \_\_\_\_\_ / 30 marks