A **Write one word in each gap.**

Written communication

Not long ago, written communication was slow. In the past, you (**1**) ..... communicate (**2**) ..... someone (**3**) ..... letter. They would receive the letter (**4**) ..... you several days or weeks after you sent it, though. Sometimes, that must have (**5**) ..... very annoying! For example, you couldn't send a letter inviting someone (**6**) ..... your party unless you sent it at least a week before.

Today, though, with e-mail and text messages, we can send a written message (**7**) ..... someone instantly – and we don't (**8**) ..... to go to the post office or pay for a stamp! It's now easier than ever to stay in touch (**9**) ..... friends and relations wherever they are in the world. Now, you (**10**) ..... decide to have a party in the morning, and your friends will be there in the evening. That's great, isn't it?

(1 mark per answer)

B **Complete by changing the form of the word in capitals.**

11	It's ..... ! I've won the lottery!	**BELIEVE**
12	I can tell from your ..... that you're not happy.	**EXPRESS**
13	We offer free ..... on all purchases over €100.	**DELIVER**
14	It's ..... colder today than it was yesterday.	**CERTAIN**
15	I've got to give a ..... at my brother's wedding.	**SPEAK**
16	Would you like to ..... in a big city?	**LIFE**
17	There's a lot of ..... about that on the Internet.	**INFORM**
18	What ..... is Borhar? Is he Spanish?	**NATION**

(1 mark per answer)

C **Complete each second sentence using the word given, so that it has a similar meaning to the first sentence. Write between two and five words in each gap.**

19 The magazine is published every Friday. **out**
The magazine ..... every Friday.

20 Could you complete this application form, please? **in**
Could you ..... this application form, please?

21 I am writing with regard to your advertisement for a part-time shop assistant. **response**
I am writing ..... your advertisement for a part-time shop assistant.

22 I don't want to say anything about that. **comment**
I don't want to ..... that.

23 You'll be caught! **away**
You won't ..... it!

24 I didn't do anything wrong! **guilty**
I'm ..... anything!

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25 I was talking to Jo on the phone when we were disconnected. **off**
Jo and I ..... when we were talking on the phone.

26 You can have half of this pizza. **share**
I'll ..... you.

(2 marks per answer)

D Choose the correct answer.

27 Jacques speaks with a French ..... .
A announcement C channel
B accent D broadcast

28 How do you ..... the word 'brought' in English?
A whisper C swear
B announce D pronounce

29 Local residents are ..... about the park being closed.
A protesting C arresting
B committing D linking

30 Don't blame Carl ..... being late. It wasn't his fault.
A on C for
B in D with

31 We're collecting money for a local ..... . Could you spare a couple of euros?
A tradition C situation
B culture D charity

32 The bank in the high street was ..... again yesterday.
A stolen C robbed
B broken D taken

33 I only glanced ..... his face, so I can't really remember what he looks like.
A to C on
B at D by

34 If something is illegal, it's against the ..... .
A law C government
B society D rule

(1 mark per answer)

E Choose the correct answer.

35 Will lives quite near here, ... he?
A don't C doesn't
B lives not D isn't

36 Do you think she should ..... for this job?
A to apply C applying
B applies D apply

37 You ..... help me, but you can if you want to.
A don't have to C mustn't
B didn't need to D haven't to

38 Excuse me, I wonder if you could tell me if .....
A is there a bank near here? C is there a bank near here.
B there is a bank near here. D there is a bank near here?

39 You shouldn't have ..... to James about what I told you. It was a secret!
A speak C to speak
B spoke D spoken

40 That ..... the end of the lesson already! We've only just started, haven't we?
A mustn't be C mustn't have been
B can't be D didn't have to be

41 We ..... go to the cinema tonight, but it depends on what they're showing.
A will C should
B might D can

42 I ..... apologise when I broke my mum's favourite vase.
A had to C must
B ought to D could

(1 mark per answer)

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