

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Class: Indah \_\_\_\_\_ 6

**Learning Objective:**

I will be able to identify email parts & explain information shared in an email (written).

**Step to Success:**

- Watch & Listen to power point video for today's lesson.
- Identify & name types of letter.
- Read email parts & its content.
- Reorganize email content in order.
- State each part of an email.
- Match the information shared according to email content.

**Email Writing Features**



**A) Quick Thinking Quiz!**

1. *How do people in the past send mails?*

a. *By shouting to each other.*

b. *By using animals, fire or smoke signals and horns for sending mails.*

2. *Why do we need to send mails?*

a. *It is one of the ways for communication.*

b. *It is one of the ways for wasting our time.*

B) Read the email parts & content. Drag and drop the parts of the email and information below into the right spots.

Write an email to your new pen pal about yourself.

|          |                        |
|----------|------------------------|
| To :     | Lee Min Ho@hotmail.com |
| From:    | Frdsyssf@gmail.com     |
| CC :     |                        |
| Subject: | Detail about my family |

**send** **attach 0**

Hello friends,  
How everything going in your school?

My name is Muhd Firdaus bin Yussof. I am 12 years old. I lived in Kampung Panaga, Seria. I was born on 3 October 2006. I'm learning at SR PSB SOAS, Kuala Belait in year 6.

Yussof bin Haji Ali is my father's name. He is 54 years old. He works at Hospital Suri Seri Begawan. My mother's name is Hajah Jah Lilla Binti Haji Matali. She is 47 years old. She works as housewife and businesswomen. I have 5 Siblings. I have 2 brothers, Muhd Hariz bin Yussof and Muhd Faiz Asyraf bin Yussof. Hariz was 13 years old, and Faiz is 21 years old. Hariz is learning at SM PJN and Faiz is learning at Kemuda Institute. I have 2 sisters, Nur Haziqah binti Yussof and Nur Aqilah binti Yussof. Aqilah is 20 years old and Haziqah is 18 years old. Haziqah is studying at SM PJN and Aqilah finished her secondary school. Now she works at Wisma Yakin, Teaz Amore.

My hobbies are playing video games and playing piano. My favorites songs are "Kiss the Rain" and "Kanon". If I don't do anything I will play Video Games. What your favorite MOVIE and GAMES?

I hope you enjoy reading my email. Do reply to me back.

Yours truly  
FIRDAUS

|   |
|---|
| Sign off (Writer's name)  |
| Closing   |
| Receiver's email address  |
| Introduction  |
| Subject (Title of the email)  |
| Content   |
| Sender's email address  |
| Greeting (Hi , Hello or Dear)   |
| This paragraph is sharing information about Firdaus's hobbies.          |
| This paragraph is sharing information about Firdaus's family details.   |
| This paragraph is sharing information about Firdaus's personal details. |

# MY EXIT CARD

Fill in for today's lesson task (Email Parts & Contents)

1. I am ready to learn today's lesson. *Saya bersedia untuk belajar pelajaran pada hari ini.*

|     |    |
|-----|----|
| Yes | No |
|     |    |

2. Instructions given by the teacher is clear and easy to understand. Rank your answer.  
*Arahan yang diberikan adalah jelas dan senang difahami.*

|             |                      |            |                 |                  |
|-------------|----------------------|------------|-----------------|------------------|
| 1 Difficult | 2 Slightly difficult | 3 Moderate | 4 slightly easy | 5 Extremely easy |
|             |                      |            |                 |                  |

3. I read the text carefully before answering the questions.  
*Saya membaca teks dengan teliti sebelum menjawab soalan.*

|                      |                             |
|----------------------|-----------------------------|
| Yes, I read the text | No, I did not read the text |
|                      |                             |

4. I answered all questions independently. *Saya menjawab semua soalan tanpa dibantu.*

|     |    |                   |
|-----|----|-------------------|
| Yes | No | Not all questions |
|     |    |                   |

5. I am able to apply my ICT knowledge into my English lesson today.

|     |    |
|-----|----|
| Yes | No |
|     |    |

6. What I think about today's lesson? Apa pendapat saya mengenai pembelajaran hari ini?

Remember to take picture of yourself doing this activity and upload to the given link.