

Name: _____

Date of Birth: _____

Class: Indah _____ 6

Learning Objective:

I will be able to identify email parts & explain information shared in an email (written).

Step to Success:

- Watch & Listen to power point video for today's lesson.
- Identify & name types of letter.
- Read email parts & its content.
- Reorganize email content in order.
- State each part of an email.
- Explain in short sentence/s or bullet point of information shared in each email content.

Email Writing Features



A) Quick Thinking Quiz!

1. How do people in the past send mails?

a. By shouting to each other.

b. By using animals, fire or smoke signals and horns for sending mails.

2. Why do we need to send mails?

- B) Read the email content & reorganize it in order by drag & drop. Drag and drop the **parts of the email** below into the right spots.
Firdaus needs to email his pen friend Lee Min Ho, sharing information about his family details.

Sign off (Writer's name)

Closing

Introduction

Receiver's email address

Content

Subject (Title of the email)

Sender's email address

Greeting (Hi, Hello or Dear)

From: Frdsysst@gmail.com

send

attach 0

I hope you enjoy reading my email. Do reply to me back.

Yours truly
FIRDAUS

Hello friends,

My hobbies are playing video games and playing piano. My favorites songs are "Kiss the Rain" and "Kanon". If I don't do anything I will play Video Games. What your favorite MOVIE and GAMES?

To: Lee Min Ho@hotmail.com

Subject: Detail about my family

Yusoff bin Haji Ali is my father's name. He is 54 years old. He works at Hospital Suri Seri Begawan. My mother's name is Hajah Jah Lilla Wati Binti Haji Matoli. She is 47 years old. She works as housewife and businesswomen. I have 5 Siblings. I have 2 brothers, Muhd Hariz bin Yusoff and Muhd Faiz Asyraf bin Yusoff. Hariz was 13 years old, and Faiz is 21 years old. Hariz is learning at SM PJN and Faiz is learning at Kemuda Institute. I have 2 sisters, Nur Haziqah binti Yusoff and Nur Aqlah binti Yusoff. Aqlah is 20 years old and Haziqah is 18 years old. Haziqah is studying at SM PJN and Aqlah finished her secondary school. Now she works at Wisma Yakin, Teaz Amore.

How everything going in your school?

My name is Muhd Firdaus bin Yusoff. I am 12 years old. I lived in Kampung Panaga, Seria. I was born on 3 October 2006. I'm learning at SR PSB SOAS, Kuala Belait in year 6.

C) Read and analyze the email content . Type in the provided empty box what information is/are being shared in each paragraph.

Example: It is sharing information about how to prepare material to make a kite.

My hobbies are playing video games and playing piano. My favorite songs are "Kiss the Rain" and "Kanon". If I don't do anything I will play Video Games. What your favorite MOVIE and GAMES?

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MY EXIT CARD

Fill in for today's lesson task (Email Parts & Contents)

1. I am ready to learn today's lesson. *Saya bersedia untuk belajar pelajaran pada hari ini.*

Yes	No

2. Instructions given by the teacher is clear and easy to understand. Rank your answer.
Arahan yang diberikan adalah jelas dan senang difahami.

1 Difficult	2 Slightly difficult	3 Moderate	4 slightly easy	5 Extremely easy

3. I read the text carefully before answering the questions.
Saya membaca teks dengan teliti sebelum menjawab soalan.

Yes, I read the text	No, I did not read the text

4. I answered all questions independently. *Saya menjawab semua soalan tanpa dibantu.*

Yes	No	Not all questions

5. I am able to apply my ICT knowledge into my English lesson today.

Yes	No

6. Do you agree with this statement, "Letter writing is much better than Email." Give your reason below if you say Yes or No.

7. What I think about today's lesson? Apa pendapat saya mengenai pembelajaran hari ini?

Remember to **take picture of yourself doing this activity** and **upload** to the given link.