

Match the examples of the language to the functions.

Good morning/afternoon distinguished lecturers and classmates

I'd especially like to welcome...
I'd like to thank...

There will be time for questions and discussion at the end of my talk.
If you have questions, please feel free to interrupt.

This presentation will cover mainly...
I am going to show that...

The first point I would like to address is...
Let me first raise...

Finally, we need to look at...

To summarise...
To review, we have found that...
What I have been saying is that...

Thank you for your time and attention today.

I'd now like to open the floor for questions and discussion.

Express special acknowledgements if appropriate

Signal the question/discussion session

Sum up the body of the talk and remind listeners of the topic

Bring in the final point

Begin the body of the talk

Explain the topic area and purpose

Greet the audience

Signal the end of your talk

Signal question/discussion opportunity

Source: <https://www.uts.edu.au/current-students/support/helps/self-help-resources/presentation-skills/structure-presentation>