

Part 1

 Listen and fill in the blanks.

 1. My job is to collect and _____ letters and parcels sent by post.

 2. Right after the accident, _____
and took her to the hospital.

 3. _____

Part 2

 Listen and fill in the blanks.

 1.

P: Try to stay _____. We are going to take you to the _____
soon.

M: _____ you.

* P: Paramedic * M: Man

 2.

M: Hi, is Mr. Kenny Cole here? I need to _____
and _____.

W: Kenny Cole? Ah, he sold this house to us and _____
_____. We moved in last week.

* M: Mail carrier * W: Woman

Part 3

 Listen and fill in the blanks.

 1.

M: Hi, Lisa. This is Doctor Lee. I just _____ out that I have to _____ the luncheon after the lecture. So I'm going to be at least an hour late. Can you check my first _____ and _____ it for an hour or _____ it? I will try to come as soon as possible. Thank you.

 2.

W: Hi, I'm calling to _____ in the building _____.
_____. Many people are screaming and running
_____ now. The fire seems _____
_____. My address is 23 Park Avenue, and the building is right
across from my home. It's pretty close. Can you _____,
please?