EZ speakers
lesson 24.3

@LizaPrav

goals
writing emails
invitations and replies
review countries

1 Watch the video. Read out.

Add new words to your personal Quizlet.

2 James and Megan wrote invitations to friends. Read the invitations and the replies. Do Jon and Emma say yes or no? Why?

Hi Jon,
It's my birthday on Saturday. Would you like to come to my party? It's at my flat and it starts at 9:00.
See you then, I hope.
James

Hi Emma,
I'm in town this afternoon. Would you like to meet for coffee?
We could go to Café Roma. It's just near your office. I'm free at 4:00. Is that OK for you?
Megan

Hi James,
Thanks, I'd love to come, but I'm not in London. I'm in Sheffield and I'm staying here till Sunday.
Hope you have a great time! See you next week.
Jon

Hi Megan,
Sorry, I'm working till 6:30.
Café Roma's a great idea. Maybe we could meet there tomorrow for lunch. Are you in town then?
Emma

3

Paragraphs

Look about Megan's email to Emma and read about paragraphs.

Hi Emma,
I'm in town this afternoon. Would you like to meet for coffee?
We could go to Café Roma. It's just near your office. I'm free at 4:00. Is that OK for you?
Megan

Paragraph 1 = invitation

Paragraph 2 = making plans for the time and place

Paragraphs divide writing into groups of ideas. We use them to make our writing clear. In Megan's email she uses two paragraphs – one for the invitation and the other for making plans.
To start a new paragraph, write the next sentence on a new line, like this:

I'm sorry, I can't come this afternoon. I'm working today.
Would you like to meet on Tuesday?

~~I'm sorry, I can't come this afternoon. I'm working today. Would you like to meet on Tuesday?~~

3 Match paragraphs a-b with 1-2.

1 _____
We could meet tomorrow. I'm free in the afternoon. What do you think?

There's a new restaurant in town. It looks really good.
2 _____

a
Thanks for the lunch invitation, but I can't come today. I'm busy.

b
Would you like to go there on Saturday?

Add new words to your personal Quizlet.

4 Rewrite the emails with two paragraphs.

a. Do you have any plans for the weekend? I'd like to see a film. We could meet at the cinema at 6:30. Is that OK for you?

b. It's my birthday next Friday. I'm going to be 30! Would you like to come here for a meal on Saturday? I'm going to invite friends.

5 You want to meet a friend. Think of a place and time. Write an invitation. Here are some ideas:

Would you like to…?
I'm free at…
See you…
We could…
Is that OK for you?

6 Click the link complete the games. Begin with Preparation. Read out.

click hereclick hereclick hereclick hereclick hereclick hereclick here

Add new words to your personal Quizlet.

LIVEWORKSHEETS