

Vocabulary Review Test 1 | Động từ và danh từ

270 | 271 BIGSTEP TOEIC 2

Part V: Chọn từ thích hợp điền vào chỗ trống.

1. The bank has confirmed that it will take necessary measures to \_\_\_\_\_ another computer system failure.  
(A) upgrade      (B) encourage      (C) prevent      (D) improve
2. The management decided to lay off some temporary workers in an effort to reduce \_\_\_\_\_.  
(A) values      (B) expenses      (C) fines      (D) refunds
3. To apply for the advertised position, please \_\_\_\_\_ an application with the necessary documents to the human resources department.  
(A) comply      (B) submit      (C) urge      (D) accommodate
4. The marketing seminar scheduled for tomorrow is \_\_\_\_\_ for employees who have been with the company less than a year.  
(A) intended      (B) based      (C) agreed      (D) invited
5. If you want to reschedule your \_\_\_\_\_, please give us at least 24 hours advance notice.  
(A) appointment      (B) position      (C) assignment      (D) subscription
6. All visitors are required to \_\_\_\_\_ photo identification before entering our research center.  
(A) notify      (B) assign      (C) permit      (D) present
7. In a preview, seats in the front row are usually \_\_\_\_\_ for VIP guests.  
(A) chaired      (B) reserved      (C) performed      (D) submitted
8. Ultra Discount Stores Inc. reserves the \_\_\_\_\_ to change the free gift items without prior notice.  
(A) importance      (B) selection      (C) right      (D) goal
9. While the service center is closed for renovation, all questions concerning repairs will be \_\_\_\_\_ by the customer service department.  
(A) expired      (B) handled      (C) replied      (D) attending
10. Our policy clearly states that the board of directors should \_\_\_\_\_ an outside auditor to oversee our company's accounting practices.  
(A) deposit      (B) appoint      (C) predict      (D) operate

11. Business Solutions, one of the leading international business magazines, has \_\_\_\_\_ in over 30 countries.  
(A) subscribers (B) spectators (C) witnesses (D) participants
12. Because of the large number of people, we had to wait for more than 3 hours to \_\_\_\_\_ tickets for the baseball game.  
(A) support (B) purchase (C) achieve (D) replace
13. We are delighted that your generous \_\_\_\_\_ have made it possible for us to support children from low income families.  
(A) acquisitions (B) contributions (C) additions (D) benefits
14. Business owners want to hire employees with ambition, energy, and a desire to make a \_\_\_\_\_.  
(A) complaint (B) decision (C) living (D) difference
15. Our service representatives \_\_\_\_\_ committed to providing quality service for customers.  
(A) retain (B) remember (C) reimburse (D) remain
16. Our current subscription rates will be effective until further \_\_\_\_\_.  
(A) notice (B) noticeable (C) noticed (D) notices
17. The board of directors unanimously agreed to \_\_\_\_\_ your consultant contract for an additional two-year period.  
(A) redeem (B) renew (C) rehire (D) recall
18. Customers may request a refund or \_\_\_\_\_ only if the merchandise is still unused.  
(A) replacement (B) complaint (C) receipt (D) promotion
19. One of the greatest \_\_\_\_\_ of online bookstores over traditional ones is saving time and money.  
(A) incomes (B) advantages (C) interests (D) designs
20. If you need any information about the opening, please do not \_\_\_\_\_ to contact me.  
(A) provide (B) qualify (C) hesitate (D) compete

Part VI: Chọn đáp án đúng cho câu 21 ~ 23 trong mẫu thư điện tử (e-mail) sau đây.

To : All staff

From : Dennis Roy

Subject : Safety precaution

This is to remind everyone that the quarterly safety \_\_\_\_\_ on our safety facilities is just

21. (A) advance  
(B) alternative  
(C) consent  
(D) inspection

around the corner.

I would like each of you to check all the facilities and other equipment. Special attention should be given to fire extinguishers. Please make sure those extinguishers in your office are in good working \_\_\_\_\_.

22. (A) conditional  
(B) condition  
(C) conditions  
(D) conditioned

If not, please \_\_\_\_\_ me so I can arrange for maintenance as soon as possible.

23. (A) explain  
(B) speak  
(C) notify  
(D) mention

If you have any questions or concerns, please come see me.

Thank you.

Dennis Roy

Facility Manager



### Looking for free shipping?

Free shipping applies only to items marked with the words "free shipping" at the time of

\_\_\_\_\_.

24. (A) purchase  
(B) purchasing  
(C) purchased  
(D) purchases

Free shipping applies to select items in the home décor, lighting, rugs, slipcovers, furniture, appliances, pets, sports, electronics, baby and kids categories at Target.com as indicated on the product description page. Offer does not include 1-day or 2-day shipping and handling \_\_\_\_\_ and it may not be combined with other promotional

25. (A) charges  
(B) figures  
(C) values  
(D) fares

offers or discounts or applied to previous orders. Offer \_\_\_\_\_ December 11, 2007.

26. (A) violates  
(B) invalidates  
(C) expires  
(D) exceeds

## Vocabulary Review Test 2 | Tính từ và trạng từ

Part V: Chọn từ thích hợp điền vào chỗ trống.

- Our special offer will be available to the first 100 customers because of \_\_\_\_\_ supplies.  
(A) limited (B) speedy (C) available (D) persuasive
- Be sure to read the directions \_\_\_\_\_ before installing the software program.  
(A) heavily (B) thoroughly (C) increasingly (D) readily
- All employees are reminded to return \_\_\_\_\_ merchandise to the manufacturer.  
(A) lucrative (B) constructive (C) defective (D) effective
- After three months of intensive negotiations, the two companies \_\_\_\_\_ agreed on the terms of the merger contract.  
(A) soon (B) finally (C) already (D) yet
- Any Business Directory is designed to provide a single \_\_\_\_\_ directory of local businesses.  
(A) transparent (B) apparent (C) reliant (D) comprehensive
- The training program on fire safety is scheduled to begin \_\_\_\_\_ at 8:00 A.M. and end at 5:00 P.M.  
(A) promptly (B) carefully (C) openly (D) frequently
- Please retain this note as a proof of \_\_\_\_\_ account ownership in case you open another account in the future.  
(A) future (B) open (C) prior (D) new
- The Ministry of Education has been training new teachers for the \_\_\_\_\_ school year.  
(A) once (B) current (C) upcoming (D) first
- According to a local newspaper, Digital Office.Com is planning to open a new store \_\_\_\_\_ located on Capital Avenue.  
(A) conveniently (B) correctly (C) greatly (D) widely
- The mileage you have accrued is \_\_\_\_\_ for two years from the date of first use.  
(A) fair (B) valid (C) neutral (D) level

11. We are considering switching suppliers because Vest Supplies has been \_\_\_\_\_ late in delivering our orders.  
(A) steadily (B) officially (C) exactly (D) consistently
12. Because of the \_\_\_\_\_ sales, the sales manager had to resign from his position.  
(A) declining (B) rejected (C) potential (D) competitive
13. Professor Wang's achievements in Physics were remarkable, \_\_\_\_\_ considering that he didn't get any research funds for his project.  
(A) favorably (B) unusually (C) especially (D) positively
14. Though one of the sizes you requested is currently \_\_\_\_\_, we will ship the rest of your order immediately.  
(A) related (B) stylish (C) disinterested (D) unavailable
15. Even though our new cellular phone model has been \_\_\_\_\_ advertised, demand for it is still relatively low.  
(A) previously (B) sharply (C) adequately (D) widely
16. Because of the confidential nature of the contract, please keep it in a \_\_\_\_\_ place.  
(A) cautious (B) secure (C) distinguished (D) strict
17. Though the digital camera you ordered is presently out of stock, we expect to receive additional supplies \_\_\_\_\_.  
(A) soon (B) nearly (C) almost (D) usually
18. It is very important for a negotiator to resolve disagreements by providing solutions acceptable to the \_\_\_\_\_ sides.  
(A) affecting (B) criticizing (C) opposing (D) establishing
19. Because we take your privacy seriously, your private health records will be kept \_\_\_\_\_ confidential.  
(A) completely (B) quickly (C) sincerely (D) regularly
20. The new exhibition is expected to feature the most \_\_\_\_\_ selection of the ancient artifacts.  
(A) extensive (B) distracted (C) spacious (D) durable



Part VI: Chọn đáp án đúng cho câu 21 ~ 23 trong mẫu thư điện tử (e-mail) sau đây.

To: Adam Taylor, AD Experts Inc.

From: Jerry Cooper

Date: January 30

Subject: Marketing Proposals

Dear Mr. Taylor,

As you may know, we are \_\_\_\_\_ evaluating proposals submitted for the new

21. (A) extremely  
(B) currently  
(C) cordially  
(D) fairly

marketing campaign. But, we are having difficulty making a decision among those proposals. I know you are a distinguished expert who has significant experience in this field.

I believe you can provide \_\_\_\_\_ information that may benefit our company by helping

22. (A) visual  
(B) stringent  
(C) following  
(D) valuable

us choose the right one.

Please take time to review the \_\_\_\_\_ proposals and provide your opinion about

23. (A) assembled  
(B) utilized  
(C) allowed  
(D) attached

them. Thanks a million!!!

Sincerely,

Jerry Cooper

## Welcome

FTU offers undergraduate and graduate degree programs in Business Administration and Management via distance learning.

Our degree programs are \_\_\_\_\_ designed for working professionals by leading

24. (A) tightly  
(B) randomly  
(C) slightly  
(D) carefully

scholars from respected colleges and universities.

We encourage you to browse through our web site to learn how you can benefit from our self-paced, high-quality and \_\_\_\_\_ degree programs.

25. (A) attentive  
(B) complimentary  
(C) affordable  
(D) foreseeable

Admission Requirements: A Bachelor's degree in a \_\_\_\_\_ field of study from an

26. (A) dedicated  
(B) unlimited  
(C) detailed  
(D) related

accredited or state-approved college or university is required.