

LISTENING

SECTION 1 Questions 1–10

Complete the notes below.

Write **ONE WORD AND/OR A NUMBER** for each answer.

HIRING A PUBLIC ROOM

Example

- the Main Hall – seats200.....

Room and cost

- the 1 Room – seats 100
- Cost of Main Hall for Saturday evening: 2 £
+ £250 deposit (3 payment is required)
- Cost includes use of tables and chairs and also 4
- Additional charge for use of the kitchen: £25

Before the event

- Will need a 5 licence
- Need to contact caretaker (Mr Evans) in advance to arrange 6

During the event

- The building is no smoking
- The band should use the 7 door at the back
- Don't touch the system that controls the volume
- For microphones, contact the caretaker

After the event

- Need to know the **8** for the cleaning cupboard
- The **9** must be washed and rubbish placed in black bags
- All **10** must be taken down
- Chairs and tables must be piled up