

Match 1-9 to a-i to make sentences and phrases often used in presentations.

1. Good morning and welcome
2. My name is
3. This presentation will have
4. In the first part, I am going
5. Then, we are going to move
6. Finally, we are going to
7. You are welcome to
8. I would like to finish by

- a) to tell you about ...
- b) conclude with ...
- c) on to ...
- d) for coming today.
- e) summing up the main points.
- f) to my presentation.
- g) three parts.
- h) Bob Jones and I am going to talk about ...
- i) ask questions.