

Personal Qualities

- We use the verb **BE** to express personal information.
- We use the verb **HAVE** to express possession.
- We use the modal **CAN** to express ability.

Put the phrases in the correct column. Follow the order of the numbers given in each box.

I am	I can	I have	
		<p>1) a <u>degree</u> in engineering</p> <p>2) organized</p> <p>3) puntual</p> <p>4) honest</p> <p>5) speak a foreign language</p> <p>6) answer the phone</p> <p>7) a <u>certification</u> in customer service</p> <p>8) negotiate</p> <p>9) a <u>book</u> about business</p> <p>10) use 3D modeling software</p> <p>11) a <u>business strategy</u></p> <p>12) hardworking</p> <p>13) work well with others</p> <p>14) an administration student</p> <p>15) work <u>experience</u></p> <p>16) an engineering student</p> <p>17) a good work <u>ethic</u></p> <p>18) operate a machine</p>	

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