

# VOCABULARY EXERCISE

# WORK



TOPIC: Talking about work (casual) 3

Complete each of the sentences below using the following words:

meeting, running, mailbox, salaried, traffic, gone through, find, order,  
breathing, overtime

P  
A  
R  
T

Nº

3

1. P1: Is everyone here? P2: Not yet. Sarah is  a little late.

2. P1: Did you review all the reports? P2: Yup, I've  all of them.

3. If it weren't for the bad , It would only take me 20 minutes to drive to work.

4. It's hard to get work done when the boss is constantly  down my neck.

5. Send Jim an email asking him if he's free for a  this afternoon.

6. In this economy, it'll be hard to  another job.

7. Should we  lunch?

8. I had to work  three times last week.

9. My  is full. I have to delete some emails.

10. Robert isn't a contractor. He's a  employee.

