CLB 3 Dealing with Household Problems
Reading a Note to the Landlord-Skill Using

January 24, 2022

Dear Mr. Thompson,

My name is Sarah Peterson and I live in apartment 416. I am writing to let you know that last week I noticed ants in my kitchen. I tried cleaning the kitchen surfaces and floor every day, but they are still there. This is a problem because they might get into my food.

Could you please send someone to fix this problem as soon as possible?

I appreciate your time and looking into this matter.

Thank you so much,

Sarah Peterson
226-981-5433

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Instructions: Read the note to the landlord and answer the questions.

1. Who wrote the note?
   a. Sarah  b. Mr. Thompson  c. The landlord

2. What is the opening used in the note?
   a. Thank you so much  b. Dear  c. Sarah Peterson

3. What is the problem?
   a. The tenant doesn't like her kitchen.
   b. The tenant's kitchen is dirty.
   c. The tenant has ants in the kitchen.

4. When did the problem start?
   a. today  b. yesterday  c. last week  d. on January 24

5. When someone says, "I am writing to let you know" they are___.
   a. talking about the problem
   b. giving reason for writing
   c. making a request

6. We could say the problem is___.
   a. Very serious
   b. Somewhat serious
   c. Not serious at all

7. What did Sarah do to try and solve the problem?
   a. She called an exterminator.
   b. She cleaned her kitchen.
   c. She sprayed the ants.

8. Sarah doesn't feel happy about having this problem in her apartment.
   a. True  b. False

9. Who would a good person to fix this problem?
   a. A carpenter
   b. An exterminator
   c. A plumber

10. What does Sarah say to make a polite request?
    a. Send someone right away.
    b. Could you please send someone?
    c. I appreciate your time.

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11. The landlord is not responsible for fixing this problem.
    a. True  b. False

12. Sarah wants the landlord to take care of the problem today.
    a. True  b. False

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