

Online Assessment - Speaking



Prepare a speech in response to one of the following topics – or an approved topic of your choice:

SPEECH TOPICS:

- 1) **What to look for in choosing a career.**
- 2) **How to prepare _____** (your favorite dish).
- 3) **Technology – is it really a good thing?**

STEP 1: The speech can be **informational, demonstrative, persuasive, or special occasion**. Remember to consider your audience and to have a clear purpose and point as you choose your topic and prepare your speech.

STEP 2: If your topic requires that you do some research, be sure to access credible sources and to give proper credit.

STEP 3: Although you will not be reading your speech, write it out in its entirety in preparation to presenting it. Make sure you use good writing practices for the type of speech you are preparing.

STEP 4: Present your speech, incorporating the elements of good public speaking:

- ▶ Good eye contact
- ▶ Make your point
- ▶ Clarity and flow
- ▶ Use of gestures, cadence, body language, good posture
- ▶ Effective use of multimedia if appropriate