

Writing Assessment- Bank Statement

Name: _____

Date: _____

Task: Read over a bank statement. It has missing information. Read the sentences below and fill in the missing information in the correct place.



FIRST BANK OF

1425 JAMES ST, PO BOX 4000
VICTORIA BC V8X 3X4 1-800-555-5555

CHEQUING ACCOUNT STATEMENT
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1643 DUNDAS ST W APT 27
TORONTO ON M6K 1V2

Statement period	Account No.
Nov. 1 - Nov.30 2021	00005-123-456-7

Description
Previous balance
Payroll Deposit - HOTEL
Web Bill Payment - MASTERCARD
ATM Deposit INTERAC
Fees - Interac
Interac Purchase - ELECTRONICS
Web Bill Payment - AMEX
ATM Withdrawal - FIRST BANK
Interac Purchase - SUPERMARKET
Interac Refund - ELECTRONICS
Telephone Bill Payment - VISA
Payroll Deposit - HOTEL
Web Funds Transfer - From SAVINGS
Pre-Auth. Payment - INSURANCE
Cheque No. - 409
Mortgage Payment
Fees - Overdraft
Fees - Monthly
*** Totals ***

Withdrawals	Deposits
200.00	
1.50	
2.99	
300.00	
29.08	
	694.81
33.55	
100.00	
5.00	
5.00	

1. The account holders are Jocelyn Smith.
2. The bank is the First Bank of Montreal.
3. Her pay from the hotel was \$1,378.90.
4. She withdrew \$40.00 from the ATM .
5. She was refunded \$100.00.
6. She deposited \$20.00.
7. Her telephone bill payment was \$50.00.
8. The mortgage is \$900.00.
9. She transferred funds from her savings for a total of \$350.00.
10. What is the total amount of debits? _____
11. What was the total amount of credits? _____