

Drag and drop the skills under the correct category . The drawings might help you.

Flexibility

A degree or certificate

Communication

Computer programming

teamwork

Time management

Machine operation

Typing speed

Leadership

Proficiency in a foreign language

Hard Skills

Teachable abilities or skill sets that are easy to quantify.

vs.

Soft Skills

Also known as "people skills" or "interpersonal skills."

你好吗?

