

Unit 8. THE WORLD OF WORK
PART 2: VOCABULARY AND GRAMMAR

I. Rewrite the following sentences.

1. He said "I have already read this book".

=>.....

2. Join said to his sister "I want to buy a gift for our mother".

=>.....

3. Mrs. Brown said "Where are they living?"

=>.....

4. "Do you know the girl over there?" Tom said.

=>.....

5. Mother said "Nam, why don't you go to bed?"

=>.....

6. "May I use your telephone?" said my neighbor.

=>.....

7. The manager said "Come into my office, please."

=>.....

8. "Do not get off the bus while it's going." said the driver.

=>.....

9. She asked to the little boy "Take a look at yourself in the mirror!".

=>.....

10. "Don't put your elbow on the table!" he said.

=>.....

II. Indicate the word(s) CLOSEST in meaning to the underlined word(s) in each of the following sentences.

1. The number of people on unemployment benefits has dropped over the last two months.

- A. having benefits of being unemployed
- B. receiving unemployment compensation
- C. making use of being unemployed
- D. sending money to the government to support the unemployed

2. My mother has put money aside for her old age since she started to work in the factory.

- A. laid aside
- B. taken aside
- C. spent all
- D. lent me all

3. Our new boss is trying to ensure the **well-being** of his employees.
- A. earnings
B. compensation (money paid by the government to those who are unemployed)
C. savings
D. welfare (general health, happiness and safety)
4. In view of the global financial crisis, Tom and his brother has been laid off, so they are **on the dole**.
- A. selling goods on pavements
B. receiving a lot of attention
C. living on their parents' support
D. living on unemployment benefits
5. Two employees have been sacked and 120 others face **dismissal** for joining earlier protests.
- A. recruitment
B. redundancy
C. employment
D. application
6. Frank, 41, applied for the post when the parish council advertised two **vacancies**.
- A. occupied positions
B. job opportunities
C. unavailable positions
D. accommodated room
7. Members tried their hands at the techniques to gain **hands-on** experience.
- A. relevant
B. prior
C. practical
D. considerable
8. Sara brought in a lot of business last month; she would ask for a pay rise while she's still **on a roll**.
- A. unsuccessful
B. on the up and up
C. inefficient
D. unqualified
9. The Wilsons have found it terribly hard to **make ends meet** ever since they both lost their jobs.
- A. barely have enough to live on
B. give up gatherings
C. able to manage
D. buying and selling goods
10. There were some very strong candidates for the job but none of them **met** my expectations.
- A. surpassed
B. overcame
C. fulfilled
D. underestimated
11. She got the job **in the teeth of** considerable competition.
- A. regardless of
B. as regards
C. in respect to
D. owing to
12. She clearly joined the firm **with a view to** improving herself professionally.
- A. with no regard to
B. irrespective of
C. in spite of
D. with the intention of
13. She has two degrees but she has only found a part-time, **temporary** job.
- A. permanent
B. long-run
C. stable
D. short-term

III. Indicate the word(s) OPPOSITE in meaning to the underlined word(s) in each of the following questions.

1. My partner was **made redundant** last November and hasn't secured further employment as yet.
- A. fired
B. sacked
C. laid off
D. appointed

2. With unemployment at a record level, retraining programmes would pay off **in the long run**.
- A. lastingly B. temporarily C. stably D. durably
3. Sheila **had butterflies in her stomach** before the interview.
- A. seemed to be easy in her mind B. in a tizzy
C. on pins and needles D. under pressure
4. They sacked the head of marketing because he was extremely **inefficient**.
- A. competent B. unqualified C. disorganized D. unskilled
5. I find myself **at odds with** most of my colleagues on what is the best way forward.
- A. in conflict with B. in disagreement with C. on the outs with D. on good terms with
6. Most people would **grab at** the chance of working for that company.
- A. jump at B. seize C. neglect D. take
7. I believe Mr. Brown is the most **suitable** candidate for the job as he has all the necessary qualifications.
- A. acceptable B. inappropriate C. tailor-made D. proper
8. The daughter of a **blue-collar** factory worker, Anne grew up on a council estate in Bracknell.
- A. physical B. manual C. laboring D. mental
9. Previously financial matters were dealt with by **qualified** accountants, financial advisers.
- A. professional B. experienced C. incompetent D. skilled
10. This scholarship is being established in her name as a **permanent** reminder of her work.
- A. long-run B. ever-lasting C. stable D. temporary

IV. Choose the best one (A, B, C or D) to complete the sentence or replace the underlined word.

1. The mother told her son ____ so impolitely.
- A. not behaving B. not to behave C. did not behave D. not behave
2. She said she ____ collect it for me after work.
- A. would B. did C. will D. had
3. He asked me where I ____.
- A. have studied B. study C. am studying D. studied
4. Almost half of the ____ are perfectly suitable for the vacancy.
- A. employees B. competitors C. candidates D. applications
5. Networking tools like LinkedIn, Facebook, and Glassdoor enable people to easily ____ the market for new job opportunities.
- A. test B. monitor C. find D. consider
6. The man wanted to avoid ____ on security cameras.

- A. to see B. being seen C. seeing D. to be seen
7. Peter said that he had lived in London four years ____.
- A. then B. ago C. before D. later
8. John asked me ____ in English.
- A. what does this word mean B. what that word means
C. what did this word mean D. what that word meant
9. There has been an increase in job ____, which is when two people agree to divide a full-time job into part-time jobs.
- A. dividing B. separating C. cutting D. sharing
10. You should ____ your resume and covering letter so they are as close a match as possible to the job.
- A. alter B. change C. direct D. tailor
11. The host asked her ____ tea or coffee.
- A. whether she liked B. that she liked C. if she likes D. whether she like
12. My friend asked me who ____ the piano in the sitting room.
- A. was playing B. plays C. is playing D. has played
13. The teacher told his students ____ laughing.
- A. would stop B. to stop C. stop D. stopped
14. Mary asked me ____.
- A. whether I would watch the football match on TV the day before.
B. whether I watched the football match on TV the day before.
C. If I had watch the football match on TV the day before.
D. whether I had watched the football match on TV the day before.
15. He asked ____ him some money.
- A. her to lend B. her lending C. she has lent D. she lends
16. Jennifer asked me where ____ the week before.
- A. had I gone B. did I go C. I had gone D. was I going
17. Tom asked me ____.
- A. if was I having a good time last year
B. whether I had had a good time the year before
C. if would I have a good time the year before
D. whether I have had a good time the year before
18. Do you know where ____?

A. he lives B. did he live C. does he live D. he live

19. ____ receive an average of 60 applicants for every advertisement for a low- skilled job, and 20 for every skilled job.

A. Employment B. Employees C. Employers D. The employed

20. Most job interviews today ____ more than just a casual conversation with the hiring manager to see if someone is qualified for the job.

A. indicate B. include C. contain D. involve