

Listening Section

Instruction: Listen to the following audio twice, then answer the question for No. 1 to 3.

Audio

1. What does the text tell you about?
 - a. Writing email
 - b. Signing in a website
 - c. Activating a computer
 - d. Making email address

2. When do you click sign me up?
 - a. After you activate the internet
 - b. When you see the email page on the monitor.
 - c. Before you write the website that provide the email facility
 - d. After you see your email address on the monitor.

3. What do you do after answering all the questions?
 - a. Click sign me up
 - b. Write your email address
 - c. See your email address
 - d. Click submit this form

Instruction: Listen to the following audio twice, then answer the question for No. 4 to 5

Audio

4. What is the purpose of the text?
 - a. To inform how to use the microphone
 - b. To tell us how to cook with microwave
 - c. To tell us how to restart microwave
 - d. To explain how to set the microwave

5. What should you do after placing the food container into the microwave?
 - a. Remove the food carefully
 - b. Check periodically to make sure the food is cooked.
 - c. Restart the microwave if the additional cooking time is required.
 - d. Close the microwave and set the cooking time.

CLOZE TASK (NO 6-10)

Instruction:

Listen to the procedure text about how to clean a blender in twice. Complete the missing verbs (no more than one word) in the sentences below after you listen the text for the first time. The second time, listen again and check your answers carefully.

Audio:

How To Clean a Blender

Cleaning a blender is easy, but can be hard if you don't clean it immediately after you use it. Even if you don't have time to clean it immediately after use, at least, pour in the simple cleaning mixture to await you return later.

First, ensure that the blender jug is (6) on the base properly before proceeding. Second, Fill the jug full with warm water. Third, add one or two drops of dish washing liquid, if you have a lemon put in half a lemon, as the lemon rids will (7) off any particles and the juice and rind will eliminate odour. Fourth, place the lid on the blender. Fifth, plug the blender back into the electrical socket or (8). the power point on. Sixth, press the low blend button and allow it to blend for up to 30 seconds. Seventh, (9) that it has caught all the particles. Eight, pour the liquid down the sink. Then, (10) under the faucet. The last is place upside down on a dish rack to dry.

Taken from: https://youtu.be/eI_dtDhqB5A

Reading Section

Cloze Task: 7 Items

Instruction: Complete this following procedure text by choosing the word in the box and write them in spaces provided.

- a. Equipped
- b. Connected
- c. Adjust
- d. Air conditioner
- e. Set
- f. Press
- g. turn off
- h. Select

Nowdays, the type of air conditioner that is sold in the market is Split AC. This air conditioner is (11) with indoor and outdoor units. In addition, most of the split air conditioners currently available are equipped with a remote control to (12) the air conditioner. Well, here are instructions on how to use a split AC correctly and easily:

- Make sure the air conditioner is properly installed and (13) the mains.
- Press the "Power (On/Off)" button as a way of turning on the (14)

- (15) the air circulation mode you want, such as swing mode, snow, cold, fan, or a combination of them all. This mode selection is also done using the AC remote.
- (16) the temperature of your air conditioner using the remote. How to adjust the AC temperature can be done by pressing the up arrow (to increase the temperature) and the down arrow (to decrease the temperature) which is printed on the remote AC.
- If you want to set the operating time of the AC, (17) the "Timer" button and specify how many hours you want the AC to power on. If you set one hour, then one hour later the air conditioner will turn off automatically.
- If you do not want to set the timer, (18) the air conditioner manually by pressing the "Power (On/Off)" button on the remote AC.

Source: <https://bacaterus.com/cara-menggunakan-ac/>

Match Headings 5 items

Instruction:

Read the procedure text below about how to create an e-book by using Canva. Match the missing headlines to the paragraphs in the leaflet.

- a. Search the templates
- b. Open the Canva
- c. Publish and share
- d. Customize the e-book
- e. Experiment with the features

How to create an e-book using Canva

19.

Sign up for a Canva account using Facebook or Google. If you already have an account, log in and search for "eBooks" to start designing. Open a new page to get started.

20.

Canva's library of eBook templates contains layouts for every style and theme. Displays available for the front, inside, and back of the cover page. Decide which pages you want to keep, and which ones to delete or edit.

21.

Explore high-quality photos, images, illustrations, icons and other graphics. Try different color schemes, backgrounds, and font styles. Use the photo effects feature to apply filters and collaboration tools to create designs with others.

22.

Create an e-book that showcases your uniqueness. Upload your own photos and images, add elements of personal brand identity, or mix and match elements from various templates. Use the drag and drop tool to move icons and graphics.

23.

When you're done, download and save the e-book page in PNG or JPG format, then share it in just a few clicks. You can always return to the editor to change the design.

Ordering task

24. Arrange the following random sentences into a correct procedure text!

How to use Rice Cooker

1. Rinse the rice until the water turns clear
2. Add the water to the rice cooker pan
3. Plug in the rice cooker and turn the cooker on and wait until 20 minutes,
4. Place the pan inside the rice cooker and close the top.
5. Transfer the rice from the bowl to the inner pan of your rice cooker
6. Measure the correct amount of rice and place it in a bowl
7. Use plastic serving utensils or rice paddles to serve the rice
8. When the rice has finished cooking, the cooker will notify you by turning off the light, flipping the switch up or making a sound.

Answer this question by writing the number:

Source: <https://youtu.be/ejzbMfGa06k>