

a- Complete the second sentence so that it means the same as the first one, using inversion and cleft sentences.

1- The other party will not be permitted to return to the negotiating table under any circumstances.

On no account \_\_\_\_\_ permitted to return to the negotiating table.

2- We have rarely heard of such ridiculous proposals in a negotiation.

Seldom \_\_\_\_\_ ridiculous proposals in a negotiation.

3- The manager in charge didn't want to make any other concessions.

Under no circumstances \_\_\_\_\_ want to make any other concessions.

4- Many people nowadays consider package negotiation as a suitable alternative.

It \_\_\_\_\_ many people consider a suitable alternative.

5- The only thing that will helps us if our negotiation doesn't go as expected is a fallback option.

It \_\_\_\_\_ will help us if our negotiation doesn't go as expected.

6- We knew so little about the other part that it was impossible to win the negotiation.

Little \_\_\_\_\_ other part, so it was impossible to win the negotiation.

b- Choose the correct option for the following conditionals sentences in order to express the same as the first one.

1) The problem is that most people don't know about the skills they need to hook their audience.

If people **knew about the skills they need/ would know about the skills they need** they would hook their audience.

2) One of the biggest mistakes people make when they start their presentation is **showing nervousness**.

If people **didn't show their nervousness/hadn't shown their nervousness** they would have a better start.

3) In order to have a good hook, you should have made your audience feel something.

If you **would have made your audience /had made your audience** feel something, you would have had a good hook.

4) I didn't engage my audience and now the reviews of my presentation are terrible.

If I had hooked my audience, the reviews of my presentation **wouldn't have been so terrible/ hadn't been so terrible**.

5) All my colleges did courses about presentations and now they are getting better possibilities.

If my colleges **wouldn't be doing courses /hadn't done courses** about presentation they wouldn't be getting better possibilities.

6) I didn't practice my presentation enough and now I am terrified. If I had practiced my presentation enough I **wouldn't be feeling so terrified/ hadn't been feeling so terrified**.