Cam 13 test 2

SECTION 3

TUTOR: Ah ... come in, Russ.
RUSS: Thank you.
TUTOR: Now you wanted to consult me about your class [1)] on nanotechnology – you're due to give it in next week, aren't you?
RUSS: That's right. And I'm really struggling. I chose the topic because I didn't know much about it and wanted to learn more, but now I've read so much about it, in a way there's too much to say – I could talk for much longer than the twenty minutes I've been allocated. Should I assume the other students don't know much, and give them a kind of general [2)] , or should I try and make them share my fascination with a particular aspect? *Q21*
TUTOR: You could do either, but you'll need to have it clear in your own mind.
RUSS: Then I think I'll give an [3)] .
TUTOR: OK. Now, one way of approaching this is to work through developments in chronological order.
RUSS: Uh-huh.
TUTOR: On the other hand, you could talk about the numerous ways that nanotechnology is being applied.
RUSS: You mean things like thin films on camera displays to make them water-repellent, and additives to make motorcycle helmets stronger and lighter.
TUTOR: Exactly. Or another way would be to [4)] on its impact in one [5)] area, say medicine, or space exploration. *Q22*
RUSS: That would make it easier to focus. Perhaps I should do that.
TUTOR: I think that would be a good idea.
RUSS: Right. How important is it to include slides in the presentation?
TUTOR: They [6)] , by any means. And there's a danger of tailoring what you say to fit whatever slides you can find. While it can be good to include slides, you could end up spending too long looking for suitable ones. You might find it better to leave them out. *Q23*
RUSS: I see. Another thing I was wondering about was how to start. I know presentations often begin with 'First I'm going to talk about this, and then I'll talk about that', but I thought about [7)] what they know about nanotechnology.
TUTOR: That would be fine if you had an hour or two for the presentation, but you might find that you can't do anything with the answers you get, and it simply eats into the short time that's available.
RUSS: So, maybe I should mention a particular way that nanotechnology is [8)] , to focus people's attention. *Q24*
TUTOR: That sounds sensible.
RUSS: What do you think I should do next? I really have to plan the presentation today and tomorrow.
TUTOR: Well, initially I think you should ignore all the notes you've made, take a small piece of paper, and write a single short sentence that ties [9)] the whole presentation: it can be something as simple as 'Nanotechnology is already improving our lives'. Then start planning the content around that. You can always modify that sentence later, if you need to. *Q25*
RUSS: OK.

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TUTOR: OK, now let's think about actually giving the presentation. You've only given one before, if I remember correctly, about an experiment you'd been involved in.

RUSS: That's right. It was pretty rubbish!

TUTOR: Let's say it was better in some respects than in others. With regard to the [10)], I felt that you ended rather [11)] without rounding it off. Be careful not to do that in next week's presentation. *Q26*

RUSS: OK.

TUTOR: And you made [12)] eye contact with the audience, because you were looking down at your notes most of the time. You need to be looking at the audience and only occasionally glancing at your notes. *Q27*

RUSS: Mmm.

TUTOR: Your [13)] was a little odd. Every time you showed a slide, you turned your back on the audience so you could look at it – you should have been looking at your laptop. And you kept scratching your head, so I found myself wondering when you were next going to do that, [14)] listening to what you were saying! *Q28*

RUSS: Oh dear. What did you think of the language? I knew that not everyone was familiar with the subject, so I tried to make it [15)] I could.

TUTOR: Yes, that came across. You used a few words that are specific to the field, but you always explained what they meant, so the audience [16)] have had any difficulty understanding. *Q29*

RUSS: Uh-huh.

TUTOR: I must say the [17)] you prepared were well thought out. They were a [18)] summary of your presentation, which people would be able to refer to [19)] on. So well done on that. *Q30*

RUSS: Thank you.

TUTOR: Well, I hope that helps you with next week's presentation.

RUSS: Yes, it will. Thanks a lot.

TUTOR: I'll look forward to seeing a big improvement, then.

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