GD DAV PUBLIC SCHOOL

CASTAIR'S TOWN, DEOGHAR, JHARKHAND

Class: IV

Student Name:.....Class & Sec..... R. No.....

Drag & Drop the correct keyboard shortcut to the correct action in OO Writer.

(1) Close an application

(2) Create a New File

(3) Printing a document

(4) Saving a file

(5) File extension of OO Writer

(6) Open a file.

(7) Exit from writer

Help Box

Ctrl + N | Ctrl +S | .odt | Ctrl + O

Alt + F4 | Ctrl + P | Ctrl + Q

LIVEWORKSHEETS