

## Writing

### MY Email TO YOU

**email** Your Name:  Date:

To...

Cc...

Subject:

Hello Class!

You are very good students! Keep up the good work!

How was your weekend? What did you do?

Take care,

George

READ

### YOUR REPLY

To...

Cc...

Subject:

WRITE

#### FOR TEACHER ONLY

Greeting ☐ How was it? ☐ Did What? ☐ ☐ Past Tense ☐ ☐ Closing ☐

SCORE = \_\_\_\_ / 7

5 or 6 or 7 is successful