

Writing

MY Email TO YOU

email Your Name: Date:

To...

Cc...

Subject:

Hello Class!

You are very good students! Keep up the good work!

How was your weekend? What did you do?

Take care,

George

READ

YOUR REPLY

To...

Cc...

Subject:

WRITE

FOR TEACHER ONLY

Greeting ☐ How was it? ☐ Did What? ☐ ☐ Past Tense ☐ ☐ Closing ☐

SCORE = ____ / 7

5 or 6 or 7 is successful