

INFORMAL EMAIL

1. Choose the correct expressions.

Dear Tina / Miss Thompson,

Thanks for your email. It was **great / a pleasure** to hear from you! I **am sorry / regret** to hear that you didn't pass your German exam, but **never mind / you have no need to worry**. You'll just have to work harder next time!

Anyway, **I am writing to / you asked me to** tell you all the family news. Well, a lot's happened since you were here. The big news is that Uncle Tom got married! Can you believe it? His wife is lovely - she's a doctor and she's really beautiful. We all went to the wedding and had a wonderful time. Grandad danced! **It was so much fun / We had a marvellous time.**

I have a further point. / Oh, and another thing! Dad's got a new job. Do you know the old shopping centre in town? They've built new shops there and Dad applied for a job as a manager and he got it! He's really excited. He starts next week.

One last thing. Do you remember Fluffy, the cat? Well, **I regret to inform you that / Sorry to tell you that** we can't find her anywhere. We've got no idea where she's gone. **It's a bit sad, really / We feel really miserable.** We all miss her. We're hoping she'll come back soon.

We all miss you too. **I wonder if you could inform me / Tell me all** about your holiday to America. I bet it was fantastic.

I am looking forward to seeing you / Can't wait to see you in the summer.

All my love / Yours Sincerely,

Martin