



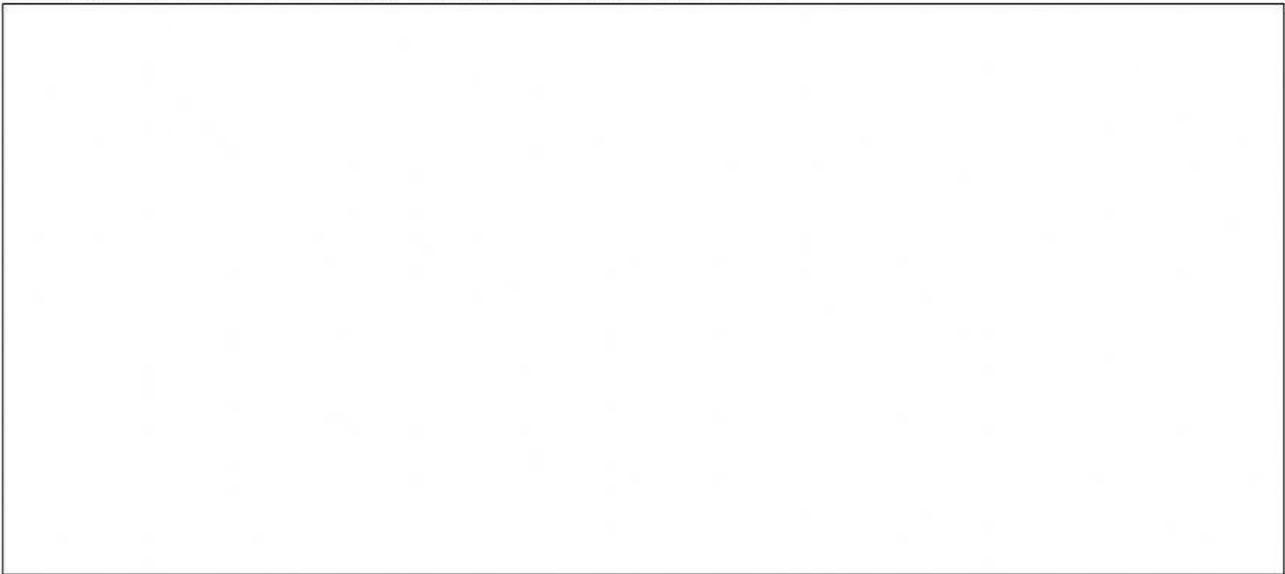
**NIYAZ**  
NATIONAL SCHOOL AND  
JUNIOR COLLEGE

PRIMARY

Subject: ICT

NAME: \_\_\_\_\_ GRADE: 4; TOPIC: MS Word 2016 -TABLES

Q1. Watch the Video and drag the proper options for blanks:



Cells

Table header

Table

Columns

Rows

1. A \_\_\_\_\_ is an arrangement of data in horizontal rows and vertical columns.
2. \_\_\_\_\_ are the vertical section of tables.
3. \_\_\_\_\_ are the horizontal section of tables.
4. The top row in the table is usually used as the \_\_\_\_\_
5. \_\_\_\_\_ are the individual squares.