

## WRITING (INFORMAL LETTER)

You and your friend **witnessed a road accident** while both of you were playing football. In about 120 words, write **a letter** to your cousin to tell him/her about the incident. You may use the notes below to help you.



A. Rearrange the words to form correct sentences.

1. 

|      |     |     |         |    |          |       |   |     |
|------|-----|-----|---------|----|----------|-------|---|-----|
| were | and | Raj | playing | in | football | field | I | the |
|------|-----|-----|---------|----|----------|-------|---|-----|

2. 

|       |      |    |      |   |
|-------|------|----|------|---|
| heard | loud | We | bang | a |
|-------|------|----|------|---|

3. 

|     |     |       |    |         |      |
|-----|-----|-------|----|---------|------|
| ran | the | sound | We | towards | loud |
|-----|-----|-------|----|---------|------|

4. 

|         |    |    |      |      |         |     |     |   |   |      |      |
|---------|----|----|------|------|---------|-----|-----|---|---|------|------|
| shocked | We | to | were | very | crashed | see | car | a | a | tree | into |
|---------|----|----|------|------|---------|-----|-----|---|---|------|------|

5. 

|      |         |     |           |     |        |           |      |     |
|------|---------|-----|-----------|-----|--------|-----------|------|-----|
| were | injured | The | seriously | his | driver | passenger | lone | and |
|------|---------|-----|-----------|-----|--------|-----------|------|-----|

6. 

|         |         |    |    |     |     |     |         |     |
|---------|---------|----|----|-----|-----|-----|---------|-----|
| brought | victims | We | of | the | out | car | wrecked | the |
|---------|---------|----|----|-----|-----|-----|---------|-----|

7. 

|         |           |        |   |     |     |     |        |
|---------|-----------|--------|---|-----|-----|-----|--------|
| quickly | ambulance | called | I | the | and | the | police |
|---------|-----------|--------|---|-----|-----|-----|--------|

8. 

|     |      |           |     |         |    |      |     |          |
|-----|------|-----------|-----|---------|----|------|-----|----------|
| The | took | ambulance | and | arrived | to | them | the | hospital |
|-----|------|-----------|-----|---------|----|------|-----|----------|

B. Read the paragraphs below. **Fill in the blanks** with the **past tense form** of the verbs in brackets. Then, **number** the paragraphs in the correct order to form **a letter**.

| Paragraph   | Paragraph number |
|---|------------------|
| 36, Jalan Aman,<br>Taman Senggarang,<br>83200 Senggarang,<br>Batu Pahat, Johor.   |                  |
| Haider and I were playing football in the field near our school. Suddenly, we heard a loud bang. It 1) _____ (come) from a tree near the field.   |                  |
| Then, I quickly 2) _____ (call) the ambulance and the police. I 3) _____ (explain) to them on what had happened briefly. An ambulance and a police car came fifteen minutes later.  |                  |
| How are you? I hope you and your family are in good health. I'm sorry I could not write to you sooner as I was busy over the weekend. Let me tell you about what I have experienced last Friday.  |                  |
| Your cousin,<br>Raiyyan   |                  |
| With hearts thumping hard, we 4) _____ (run) towards the loud sound to see what happened. We were very shocked to see a car 5) _____ (crash) into a tree. The driver and his lone passenger were seriously injured. My friends and I 6) _____ (use) our full strength to bring the victims out of the wrecked car as quickly as we could. |                  |
| We were very glad that we had done our part to save the two lives. For some unknown reason, we 7) _____ (feel) like we were at the right place at the opportune time.   |                  |
| At the scene, the policeman 8) _____ (take) down statements of what had happened from us again. After the ambulance had taken the victims to the hospital, we 9) _____ (leave) the scene of the accident. We 10) _____ (pray) that the victims will be recovered soon.  |                  |

C. **Rewrite the paragraphs in B to form a letter.** Write your letter in the Writing Exercise Book or test pad paper.

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