EVALUATION
PERSONAL LETTER



Name :

Grade :

A. Match the following terms with their examples by drag the correct answer!

No	Examples	Part of Letter
1	Kind regards, Rahul	
2	See you soon	
3	10 December 2012	
4	I hope this letter finds you in the best of spirits.	
5	Dear Vicky,	
6	By the way, all of us have decided to celebrate your recovery. We will be throwing a small party the day you come back home from hospital.	
7	29, Palm Beach Road, Mumbai	
8	When I visited you last week, you seemed a bit depressed. Come on boy, you should thank God for giving you a fresh lease of life. I talked to your doctor this morning and he told me that you are now out of danger. You will have to remain in the hospital for a few more days but that is not something you should be concerned out. Don't forget that life is a mixture of joys and sorrows.	

Body **Signature** **Address**

Date **Closure** **Introduction**

Complementary Close **Salutation**

LIVEWORKSHEETS